

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, September 26, 2019.**

**Kathleen M. O'Connor-----SUPERVISOR  
Anne Hansen----- CLERK  
Carol A. August----- TRUSTEE  
Matthew A. Kovatch----- TRUSTEE  
David Nield----- TRUSTEE  
Terry A. White----- TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present. Highway Commissioner Marty Neal, Assessor Chris Feeney, Caseworker Liz Heffernan and Administrative Assistant Gloria Dail were also in attendance.

**APPROVAL OF MINUTES – September 12, 2019**

A motion by Trustee Nield and a second by Trustee August to approve the September 12, 2019 Board meeting minutes. All in favor, aye. Motion carried.

**APPROVAL OF BILLS**

**TOWN FUND**

Motion by Trustee White and a second by Trustee August to approve the expenditures from the **Town Fund** in the amount of **\$11,932.78**. Discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**ROAD AND BRIDGE FUND**

Motion by Trustee August and a second by Trustee Kovatch to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$6,529.07**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**OPEN SPACE FUND**

Motion by Trustee Nield and a second by Trustee August to approve the expenditures from the **Open Space Fund** in the amount of **\$220.54**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

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**Citizens' Comments – None**

**TOWNSHIP REPORTS:**

**Assessor's Report – Absent**

**Clerk's Report**

Clerk Hansen said the records for disposal have been approved. The disposal is scheduled to occur within the next several weeks.

**Highway Commissioner's Report**

Highway Commissioner Neal said the bid for the Phase II Countryside Manor came in under the Engineer's Estimate of Probable Cost. It is anticipated the work will begin mid-October and completed by the end of November.

The Rockland Road project is going well.

There have not been any major flood events. Several Trustees commented it was very encouraging that the Township has not had any major flood events considering all the rain.

Trustee Nield asked for an update on Guerin Road. Discussion ensued.

**Trustee's Report – No report.**

**Supervisor's Report**

Supervisor O'Connor made some general announcements regarding the Food Pantry.

Supervisor O'Connor stated the newsletter has been very helpful with updating the public on weather events.

Trustee Kovatch and Supervisor O'Connor attended United Way of Lake County's 211 launch. The 211 service is now live and open to any Lake County resident 24 hours a day-7 days a week.

**AUDIT REVIEW/GRA-CPA, GEORGE ROACH CPA, MBA**

George Roach provided a review of the audit. The Township was given a "clean opinion" as all records were materially correct, neatly filed, and complete of all financials. In addition, he stated IMRF commitments are funded at 90%. A brief discussion ensued.

**THE HEZNER CORPORATION UPDATE ON TOWNSHIP BUILDING ROOF  
KURT HEZNER, PRESIDENT**

Kurt Hezner gave an update on Township's roof replacement project, the Engineer's Estimate of Probable Cost and review of bid timeline. It is anticipated the project will not begin until early April. Discussion ensued.

**SOCIAL SERVICE GRANT 2019-20 – DISCUSSION & VOTE**

The Township has received 22 applications requesting a total of \$178,430 with a line item budget of \$100,000 line item to award. The maximum amount one agency can receive is \$20,000. The agencies present were given the opportunity to provide any additional information to the Board regarding their services. The average was calculated based on the board members present and their allocation. If any Board Member had a conflict of interest with any of the applicants, they were asked to recuse themselves from the vote.

A motion by Trustee Nield and a second by Trustee Kovatch to approve the 2019 – 20 Social Service Grant allocations totaling \$102,194.00. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried. SEE FINAL ALLOCATIONS ATTACHED.

**APPROVAL TO AWARD CLEAN CUT TREE CARE FOR THE REMOVAL OF 7 POPLAR TREES at 18267 W. CASEY ROAD – DISCUSSION & VOTE:**

Supervisor O'Connor described the scope and cost of the work totaling \$8,680.00

A motion by Trustee Nield and a second by Trustee White to approve awarding the removal of 7 poplar trees at 18267 W. Casey Rd. to Clean Cut Tree Care in the amount of \$8,680.00. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**2020 CALENDAR – DISCUSSION & VOTE**

Supervisor O'Connor reviewed the 3 calendar options discussed at the September 24, 2019 Board meeting. Township needs to approve the 2020 Calendar. Historically, the Township has followed the federal calendar for holidays. The Board received a draft of possible calendar options in their packets. Discussion ensued. Trustee August stated she would feel more comfortable keeping the current calendar. The Board agreed.

A motion by Trustee Nield and a second by Trustee White to approve the 2020 Township Calendar as presented. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**OLD BUSINESS – None**

**NEW BUSINESS – None**

**ADJOURNMENT**

A motion to adjourn by Trustee White and a second by Trustee Kovatch. All in favor, aye. Motion carried. **Time: 8:26p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk



**2019**

**Community Services Support Grants (Account #01-5101) -- Total Funding Available \$100,000**  
**Board Allocation Recommendations - September 26, 2019**

	2019 Request	Trustee Carol August	Trustee Matt Kovatch	Supervisor Kathleen M. O'Connor	Trustee David Nield	Trustee Terry A. White	9/26/19 Totals	Final Board Allocations		
1	A Safe Place	\$3,000	\$3,000	\$2,500	\$2,000	\$2,000	\$1,500	\$11,000	\$2,200	1
2	Big Brothers Big Sisters of Metropolitan Chicago	\$1,250	\$1,250	\$1,000	\$1,250	\$1,000	\$1,000	\$5,500	\$1,100	2
3	Career Resource Center, Inc.	\$7,000	\$2,750	\$4,000	\$5,500	\$3,500	\$3,500	\$19,250	\$3,850	3
4	Casa Lake County	\$3,000	\$2,000	\$2,000	\$2,250	\$1,500	\$2,000	\$9,750	\$1,950	4
5	Catholic Charities of the Archdiocese of Chicago	\$20,000	\$12,000	\$6,000	\$10,500	\$20,000	\$12,000	\$60,500	\$12,100	5
6	Center for Enriched Living	\$2,500	\$2,000	\$1,500	\$1,500	\$1,500	\$1,500	\$8,000	\$1,600	6
7	Clearbrook	\$5,000	\$3,000	\$3,500	recused	\$3,000	\$2,500	\$12,000	\$3,000	7
8	Eldercare	\$3,000	\$2,000	\$1,000	\$2,000	\$1,500	\$1,500	\$8,000	\$1,600	8
9	Equestrian Connection	\$4,200	\$3,000	\$4,000	\$500	\$2,500	\$2,500	\$12,500	\$2,500	9
10	Glenkirk	\$10,000	\$2,500	\$4,000	\$3,000	\$4,500	\$2,500	\$16,500	\$3,300	10
11	Great Lakes Adaptive Sports Assoc. (GLASA)	\$3,000	\$2,000	\$1,800	\$1,500	\$1,500	\$2,000	\$8,800	\$1,760	11
12	Horsefeathers Therapeutic Riding	\$10,000	\$4,500	\$8,000	recused	\$6,000	\$5,000	\$23,500	\$5,875	12
13	Kindred Life Ministries	\$2,500	\$0	\$1,500	\$0	\$0	\$1,000	\$2,500	\$500	13
14	Lake County Center for Independent Living	\$5,000	\$4,500	\$2,000	\$3,000	\$3,500	\$2,500	\$15,500	\$3,100	14
15	Lake County Haven	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000	\$1,000	15
16	Lamb's Farm	\$12,000	\$3,500	\$6,000	\$8,000	\$5,000	\$9,000	\$31,500	\$6,300	16
17	Libertyville Civic Center Foundation	\$20,000	\$13,500	\$9,700	\$12,000	\$6,000	\$12,000	\$53,200	\$10,640	17
18	Little City Foundation/Countryside Association for People with Disabilities	\$10,000	\$3,000	\$4,000	\$3,500	\$3,000	\$3,000	\$16,500	\$3,300	18
19	Senior Council of Libertyville	\$19,500	\$11,000	\$9,000	\$16,000	\$16,000	\$13,000	\$65,000	\$13,000	19
20	Special Gifts Theatre	\$3,000	\$500	\$1,500	\$1,500	\$500	\$1,500	\$5,500	\$1,100	20
21	United Way of Lake County	\$13,480	\$13,000	\$12,000	\$13,480	\$4,500	\$7,500	\$50,480	\$10,096	21
22	Youth & Family Counseling	\$20,000	\$10,000	\$14,000	\$11,000	\$12,000	\$12,000	\$59,000	\$11,800	22
<b>TOTALS:</b>		<b>\$178,430</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$99,480</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$499,480</b>	<b>\$101,671</b>	