

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, July 31, 2014.

**Kathleen M. O'Connor----SUPERVISOR
Anne Hansen----- CLERK
Phil Collins-----TRUSTEE
David Nield-----TRUSTEE
Robin M. O'Connor-----TRUSTEE
Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were: Mike Graham, Highway Commissioner and Pam Milroy, Director of Finance.

APPROVAL OF MINUTES – July 10, 2014

A motion to approve the Regular Board Meeting 7.10.14 by Trustee O'Connor, seconded by Trustee White. All in favor, aye. Motion carries.

APPROVAL OF BILLS

The Board reviewed the bills from the General Assistance Fund for the months of April and May.

TOWN FUND

Motion by Trustee Collins with a second by Trustee Nield to approve the expenditures from the **Town Fund** in the amount of **\$26,335.29**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee Nield and a second by Trustee O'Connor to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$14,057.88**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$164.50**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

CITIZENS' COMMENTS

Lisa Moreno of Casey Road in Libertyville asked if any brush clearing will be done on Casey Road. The Highway Commissioner stated there are plans to remove some dead trees and herbicide of invasives. In addition, he is planning to install a split rail fence. Ms. Moreno also asked about the status of the Highway Department's website. Mr. Graham said they have a web page but it is not finished yet. Ms. Moreno asked if there were plans to construct a trail along Casey Road. Discussion ensued. Mr. Graham said there are some serious culvert and drainage issues that need to be addressed first.

Mr. Franklin of Libertyville asked if the Board had taken any steps toward electrical aggregation for the unincorporated areas. Supervisor O'Connor said she has not and the issue would need to go to referendum. Trustee Nield mentioned the Village of Libertyville does it and he still experiences an increase in electric costs.

Mr. Franklin also asked if the encroachment issues have improved since last year. Supervisor O'Connor explained the process of monitoring the open space parcels and dealing with encroachment issues. Discussion ensued.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report - None

Trustee's Report

Trustee Nield asked Highway Commissioner Graham about his employee that left. Mr. Graham said he is going to try and split duties between him and Mike Zorn.

Trustee Nield said he is working on Survey Monkey "corn vs prairie" and would like to link it to the home page. He handed the Board a sample to take home. Supervisor O'Connor said it can be an agenda item at the next meeting for discussion. Trustee White asked if it filters out multiple users. Trustee O'Connor said it is important that we do not have an uneven selection of responses.

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the food pantry. Supervisor O'Connor said the Township Food Pantry had a very generous donation of school supplies from Girl Scout Troop 40407.

Supervisor O'Connor participated in a Stakeholder Interview regarding the Illinois Rt. 53/120 Corridor Land Use Plan. Discussion ensued.

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OLD BUSINESS

As part of the Casey Road Land Use planning, Supervisor O'Connor asked if the Board would be interested in a site visit to Rollins Savanna. The visit could be scheduled prior to or following a board meeting in August. Rollins Savanna was farm land which was restored to prairie. The Board expressed interest in the site visit. Supervisor O'Connor will work on the logistics. Notice of the time and location will be posted in the paper prior to the meeting.

Trustee White asked the status of the River Road Trail. Supervisor O'Connor said the remediation work to the trail has not started. The Waukegan Park District is working with the contractor. They have added two culverts to handle the drainage issues.

NEW BUSINESS

Supervisor O'Connor reiterated the problems the Township Open Space has had with encroachments, some which have been longstanding. Supervisor O'Connor shared pictures of the encroachments which have been regularly documented. Lisa Moreno of Casey Road suggested posting the pictures on the website.

ADJOURNMENT

A motion to adjourn by Trustee O'Connor and a second by Trustee Nield. All in favor, aye, Motion carries.

Time: **7:49p.m.**

Respectfully submitted,

Anne Hansen, Township Clerk