

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville, Illinois, on Thursday, July 14, 2016.

**Kathleen M. O'Connor-----SUPERVISOR
Anne Hansen-----CLERK
Lawrence W. Falbe-----TRUSTEE
David Nield-----TRUSTEE
Robin M. O'Connor-----TRUSTEE
Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:05 p.m. Pledge to the Flag, roll call and all Board members were present except Clerk Hansen. Also present were Peggy Freese, Assessor, Martin Neal, Highway Commissioner, Joy Bux, Accounting & Finance Specialist, Richard Mittleman, Township Attorney, and Sarah Surroz, Conserve Lake County. Joy Bux served as Recording Secretary in Clerk Hansen's and Deputy Clerk Gloria Dail's absence.

APPROVAL OF MINUTES – Board meeting minutes June 23, 2016

A motion by Trustee Falbe seconded by Trustee White to approve the Board Meeting Minutes of June 23, 2016 as revised. All in favor, aye. Motion carried.

APPROVAL OF BILLS:

TOWN FUND

Motion by Trustee Nield and a second by Trustee Falbe to approve the expenditures from the **Town Fund** in the amount of **\$9,876.80**. On roll call vote: Trustee Falbe, aye, Trustee Nield, aye, Trustee O'Connor, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Falbe and a second by Trustee O'Connor to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$70,152.59**. On roll call vote: Trustee Falbe, aye, Trustee Nield, aye, Trustee O'Connor, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee O'Connor and a second by Trustee Falbe to approve the expenditures from the **Open Space Fund** in the amount of **\$43,844.31**. On roll call vote: Trustee Falbe, aye, Trustee Nield, aye, Trustee O'Connor, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report

- Township records were provided to Lake County on July 13. Once reviewed, assessments will be published. This is estimated to be the first week of August.

Clerk's Report – Absent

Highway Commissioner's Report

- One of the largest resurfacing and paving projects of the Libertyville Township Highway Department is well underway and good progress is being made, especially due to the dry weather. Areas being worked on include the Brookhill subdivision, Casey Road, Ballard Drive, Oak Spring Lane, Linden Lane, Bull Creek Drive, and Diamond Lake Road.
- The three FAU projects are all moving along well and remain in Phase I.

Trustees' Report – None

Supervisor's Report

- Thanks to Trustee O'Connor for offering to represent the Township at the Lake County TOI table.
- Superintendent O'Connor gave general announcements about the Food Pantry.
- Fresh produce left over from the Libertyville Farmer's Market, Radical Root, and Sandhill Family Farm is being donated to the Food Pantry.

River Road Property Asbestos Removal

- A small amount of asbestos was detected at this property and must be removed.
- Motion by Trustee Falbe and a second by Trustee Nield to engage Pepper Environmental Technologies in the abatement of asbestos at 1972 River Road, Libertyville at a cost of \$5,257.00, subject to confirmation that this does include the actual removal of the asbestos found. On roll call vote: Trustee Falbe, aye, Trustee Nield, aye, Trustee O'Connor, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carried.

Approval to Engage Hey & Associates, Inc.

- Based on the outcome of interviews with four companies, Hey & Associates was recommended for the mitigation bank prospectus project. While generating revenue is a positive outcome, this is a unique situation in that the primary focus initially is to restore the natural area and return the natural habitat. Hey & Associates is very familiar with the property.
- Motion by Trustee Falbe and a second by Trustee Nield to engage Hey & Associates, Inc. to prepare the Wetland Mitigation Bank Prospectus for the parcels on the corner of Rt. 45 and Casey Road. On roll call vote: Trustee Falbe, aye, Trustee Nield, aye, Trustee O'Connor, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carried.

Elected Officials Salary and Compensation Discussion

- A survey was sent to 18 Lake County townships requesting information on elected positions, including salaries and benefits (insurance, IMRF). The results of six responses were reviewed. Further information will be made available as it comes in.
- Various issues were discussed related to salary and compensation for elected township officials. Although no vote was taken and consensus by the board was not yet reached, the following is being considered:
 - The annual salary for a Trustee will increase to \$5,000.
 - The position of Clerk will no longer be eligible for health insurance.
 - The current salary for the position of Clerk will remain the same for the next four years.
 - Cost-of-living increases will be considered for the three full-time elected positions (Supervisor, Assessor, and Highway Commissioner) since their salaries have been frozen for the past five years.
- It was recommended that a vote take place prior to the Consolidated Election Candidate packages being available by the County, which is scheduled for September 20.
- Trustee O'Connor requested salary information be obtained from Vernon Township.
- Trustee Falbe suggested individual resolutions for each elected position.
- The Supervisor and staff will provide the requested information at the next board meeting.

OLD BUSINESS

- Invitations for the 7/21/16 opening celebration for the Bull Creek/Timber Creek trail were sent to area residents, various public bodies, and other entities involved in the project.
- Social Service grant applications are available and were posted on the website and published in the newspaper. Last year 22 agencies shared in a total of \$105,000.

Applications are due back 8/16/16 and will be discussed at the 9/8/16 board meeting. Final allocations will be awarded at the 9/22/16 meeting.

- A total of \$64,766 was received from Land and Water Resources due to the wetland mitigation bank at Atkinson Road in Green Oaks. Since the threshold of credit sales listed in the contract has been met, the Township now receives a percentage of any future credits sold as opposed to a flat fee.

NEW BUSINESS

- A student from Prairie Crossing built a hawk-nesting platform at Canterbury as an eighth-grade school project. Pictures and a thank you note were shared.
- Donnelly Foundation board members and staff toured the project site for the \$150,000 grant money they awarded to Conserve for restoration of this land. They were extremely pleased with the plans for the site.
- At the next meeting, board members will be asked for their intent to seek dedication to the IL Nature Preserve System for the 108 acres at the Casey Road conservation site. This was a requirement of the Donnelly Foundation grant.
- Several tax objections were received by the Road District due to no major road projects being done during the previous commissioner's term. Rick Mittleman is verifying the numbers and is optimistic. However, if any payments were required, they would come out of future levies.

ADJOURNMENT

A motion to adjourn by Trustee Falbe and a second by Trustee White. All in favor, aye. Motion carried. Time 8:03 p.m.

Respectfully submitted,



Joy S. Bux
Recording Secretary