

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, June 14, 2018.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present. Highway Commission Marty Neal was also present.

APPROVAL OF MINUTES – May 24, 2018

A motion by Trustee August and a second by Trustee Nield, to approve the May 24, 2018 meeting, all in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Town Fund** in the amount of **11,197.62**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$163,263.87**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the **Open Space Fund** in the amount of **\$12,970.37**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen said a Facebook page for the “Libertyville My Kind of Township 5 K” has been created and is working on obtaining sponsors for the event. Information on the race has been posted on the website and included in the e-newsletter.

Highway Commissioner's Report

- **Diamond Lake Road Resurfacing Project Update**

The work is approximately 90% complete; it has gone extremely well. It was discovered the Road District is responsible for an alley off of Rose Ave.

- **Rockland Road Re-Construction Update**

The Rockland Road Re-Construction is in Phase II. The Road District and the Village of Libertyville are working together on the project. Both entities have received approval. Following the completion of the Village's sewer main and stormwater drainage project, reconstructions of the road will begin. It is anticipated the road work will begin in 2020 and the reconstruction of the Rockland Road Bridge in 2022.

- **Oak Spring Road Bridge Re-Construction Update**

Oak Spring Road Bridge reconstruction is projected for 2021. Trustee Nield asked about the scope of the bridge projects. Highway Commissioner stated both bridges will undergo a complete reconstructions.

The design for the Countryside Manor Drainage Project is finished and permit applications submitted. The project will begin on the east side of the subdivision.

Trustees August and Nield thanked the Highway Commissioner for his communications with the Board.

Trustee's Report – None

Supervisor's Report

The June 9th Volunteer Work Day was very successful with 20 volunteers including Trustee Kovatch and 2,500 plugs were planted.

The Township will participate in the Libertyville Days' Parade this weekend. The Open Space Staff constructed a float.

**RESOLUTION 2018-R-8 PREVAILING WAGE ACT – ANNUAL ADOPTION
DISCUSSION AND VOTE**

Supervisor O'Connor said the Township is mandated to adopt the Prevailing Wage Act. Copies of the resolution and current wages were available.

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A motion by Trustee Kovatch and a second by Trustee White to waive the reading and adopt Resolution 2018-R-8 Illinois Prevailing Wage Act. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Clerk Hansen will send the Illinois Department of Labor the approved Resolution 2018-R-8 with the update July Prevailing Wage Rates.

APPROVAL OF TERMS LETTER AND INITIAL PAYMENT OF \$20,041.00 FOR CLARKE MOSQUITO ABATEMENT – DISCUSSION AND VOTE

A motion by Trustee August and a second by Trustee Kovatch to approve the Terms Letter and initial payment of \$20,410.00 for Clarke Mosquito Abatement. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

MEETING ROOM POLICY UPDATE – DISCUSSION AND VOTE

Supervisor O'Connor reviewed the policy. Trustee Kovatch suggested the renting organization should be responsible for the replacement of the lock for any lost keys.

A motion by Trustee Kovatch, seconded by Trustee August to approve the Meeting Room Policy with the lost key provision added. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

A Volunteer Work Day is scheduled for 1:00 at the Donnelley Prairie & Oaks property on June 16 from 1:00 – 4:00 to plant 50 trees that were purchased with a grant from Morton Arboretum and the U.S. Forest Service.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Kovatch. All in favor, aye. Motion carried.

Time: 7:30 p.m.

Respectfully submitted,



Anne Hansen, Township Clerk