

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, May 23, 2019.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present except Trustee August. Marty Neal, Highway Commissioner, was also present.

APPROVAL OF MINUTES – May 9, 2019

A motion by Trustee Kovatch and a second by Trustee White, to approve the May 9, 2019 meeting, all in favor, aye. Motion carried.

The monthly reports for the General Assistance expenditures were given to the Board for review.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Town Fund** in the amount of **\$31,493.81**. Discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$30,356.85**. Discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$114.67**. Discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – None

Clerk's Report – None

Highway Commissioner's Report

- A Public Open House regarding the Rockland Road Project will be held Thursday, June 27th from 4:00 – 8:00 p.m. at the Libertyville Village Hall's Board Room on the second floor. Information on the Open House is posted on the Township website. Residents who may be impacted by the project have been sent letters notifying them of the event.
- Highway Commissioner Neal provided an update on the Casey Road improvements.

Trustee's Report – None

Supervisor's Report

Supervisor O'Connor gave some general announcements regarding the Food Pantry.

APPROVAL TO APPOINT CHRISTINE FEENEY TOWNSHIP ASSESSOR – DISCUSSION & VOTE

Supervisor O'Connor stated Christine Feeney was the only resume the Township received for the Assessor vacancy. The Board was provided a copy in their meeting packets. Christine will be sworn in on Tuesday, June 4, 2019 at 4:00 p.m.

A motion by Trustee Kovatch and a second by Trustee White to approve the appointment of Christine Feeney as Township Assessor. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

NOTIFICATION OF CHANGING FROM FLAT GRANT GENERAL ASSISTANCE TO NEEDS ALLOWANCE GENERAL ASSISTANCE

Supervisor O'Connor stated the General Assistance Office is going to change from a Flat Grant to a Needs Allowance Grant. She stated the Board does not approve the change but needs to be notified of it. Supervisor O'Connor explained the reasoning for the change. Discussion ensued.

BOARD BUDGET DISCUSSION

- a. Road & Bridge – Supervisor O'Connor asked if there were any questions regarding the Road and Bridge Budget. There was no additional discussion.
- b. Township Budget – Supervisor O'Connor asked if there were any questions regarding the Town Budget. There was no additional discussion.

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A motion by Trustee White and a second by Trustee Kovatch to close the regular Board Meeting and open the **Open Budget Hearing**. All in favor, aye. Motion carried.

OPEN BUDGET HEARING – VOTE

- a. ROAD & BRIDGE BUDGET/CITIZENS' COMMENTS – None
- b. TOWNSHIP BUDGET/CITIZENS' COMMENTS – None
- c. ROAD & BRIDGE/ROLL CALL VOTE

A motion by Trustee Kovatch and a second by Trustee Nield to approve the 2019–2020 Road & Bridge Budget. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CLOSE BUDGET HEARING – VOTE

OPEN REGULAR BOARD MEETING VOTE

A motion by Trustee White and a second by Trustee Nield to close the budget hearing and open the Regular Board meeting. All in favor, aye. Motion carried.

- a. Township Budget Discussion – None
- b. Approval of Township Budget – Vote

A motion by Trustee Kovatch and a second by Trustee White to approve the 2019–2020 Town Budget. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

The Request for Qualifications (RFQ) for Professional Services for outsourcing payroll and human resources has been posted in the paper and on the Township website. The Board was given a copy of the RFQ.

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Kovatch. All in favor, aye. Motion carried.

Time: 7:25p.m.

Respectfully submitted,



Anne Hansen, Township Clerk