

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, April 26, 2018.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:30 p.m. Pledge to the Flag, roll call and all Board Members were present. Marty Neal, Highway Commissioner was also present.

APPROVAL OF MINUTES – April 10, 2018

A motion by Trustee Nield, seconded by Trustee White, to approve the April 10, 2018 meeting, all in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee August with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$18,946.84**. No additional discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$44,731.68**. No additional discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Nield, and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$552.41**. No additional discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye. Supervisor O'Connor, aye. Motion carried.

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Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen and Joy Bux, Township Accounting and Financial Specialist attended an all-day Township Officials of Illinois sponsored Microsoft Excel Workshop on Wednesday. It was very helpful and software “shortcuts” were shared with the office staff.

Highway Commissioner's Report

Highway Commissioner Neal said recently there have been a few snow events. He provided updates on the following projects:

- Rockland Road Bridge pedestrian/bicycle access update
- Diamond Lake resurfacing project
- Casey Road sinkhole emergency repair

Highway Commissioner Neal presented pictures and reviewed the projects underway in the Township. Discussion ensued.

Trustee's Report – None

Supervisor's Report – None

APPROVAL OF THE NORTH BRANCH CHICAGO RIVER WATERSHED WORKGROUP (NBWW) MEMBERSHIP – DISCUSSION AND VOTE

Supervisor O'Connor said all townships, municipalities and the County are required by the Illinois Environmental Protection Agency (IL EPA) to have NPDES/MS4 permit; it is an unfunded mandate. Manhard Consulting assists the Township in compliance. Libertyville Township is in two different watersheds. In the near future, the Board will be asked to approve membership to the Des Plaines River Watershed Workgroup. The IL EPA is encouraging public entities to become part of workgroup. It allows members to work collaboratively in addressing stormwater issues. Additional discussion ensued. Membership dues are \$2,732.00 a year.

A motion by Trustee Kovatch, seconded by Trustee August to approve the North Branch Chicago River Watershed Workgroup Membership. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

2018 – 19 DRAFT TOWN FUND BUDGET – DISCUSSION

Supervisor O'Connor reviewed the draft budget. There were no questions from the Board. Trustees were encouraged to call with any questions. The budgets will be approved at the May 10th meeting.

2018 – 19 DRAFT ROAD & BRIDGE BUDGET – DISCUSSION

Highway Commissioner Neal reviewed the draft budget and asked if the Board had any questions. Discussion ensued.

OLD BUSINESS

The Township received confirmation from Morton Arboretum that it will receive an additional \$5,000 for tree planting. A volunteer workday will be planned for June to assist in the planting.

NEW BUSINESS

Supervisor O'Connor requested the June 21, 2018 meeting be moved to June 14, 2018. There was general consensus from the Board. The Township website will be updated with the new date.

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye. Motion carried.

Time: 7:55p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Hansen". The signature is written in black ink and is positioned above the typed name of the signatory.

Anne Hansen, Township Clerk