

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, March 12, 2020.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present. Highway Commissioner Neal and George Covington, attorney for the Township Open Space District, were also present.

APPROVAL OF MINUTES – February 27, 2020

A motion by Trustee Kovatch and a second by Trustee Nield to approve the February 27, 2020 Board meeting minutes. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the expenditures from the General Assistance Fund.

TOWN FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Town Fund** in the amount of **\$23,063.37**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$38,989.18**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee August and a second by Trustee White to approve the expenditures from the **Open Space Fund** in the amount of **\$253.24**. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments

Scouts from Boy Scout Troop #71 were present.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen reported the primary is March 17. Voting sites have been posted and voting by mail is available.

Highway Commissioner's Report

Highway Commissioner Neal said the gas lines on Rockland Road are in the process of being moved. The project is progressing nicely.

Trustees' Report – No report.

Supervisor's Report – No report.

APPROVE AMENDMENT TO GRANT OF CONSERVATION RIGHT IN THE FORM OF AN EASEMENT – DISCUSSION & VOTE:

The Township has received a request to amend the Bleck Conservation Easement. The new property owners are in the process of building a home. Prior to start of the construction, the property owners did not receive confirmation utility service could be provided within the utility easement. They are now seeking approval for an amendment that would allow utility access in an area outside of the utility easement described in the conservation easement. George Covington explained the proposed amendment to the easement and answered questions.

After some discussion, a motion by Trustee August and a second by Trustee Kovatch to approve the Amendment to grant of conservation right in the form of an easement of the Bleck Conservation Easement. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF PROPOSAL MS4 PERMIT COMPLIANCE CONTRACT-YEAR 18 FOR \$16,400.00 – DISCUSSION & VOTE

Supervisor O'Connor explained the Township needs to approve the contract for engineering services to assist with the mandated MS4 NPDES General Permit with the Illinois Environmental Protection Agency.

A motion by Trustee Kovatch and a second by Trustee White to approve the contract for the professional services of Manhard Consulting for Professional Services related to the MS4 permit in an amount not to exceed \$16,400.00. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF PROPOSAL FROM MIDWEST FENCE CORPORATION FOR CHAIN LINK FENCE REPAIRS AT PARK BUILDING IN THE AMOUNT OF \$4,224.00 – DISCUSSION & VOTE

A motion by Trustee White and a second by Trustee August to approve the proposal from Midwest Fence Corporation for the chain link fence repairs at the Parks Building in the amount of \$4,224.00. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF THE ANNUAL TOWN MEETING AGENDA

The Annual Town Meeting will be held on Tuesday, April 14th at 7:00 p.m. A motion by Trustee Kovatch and a second by Trustee August to approve the Annual Town Meeting Agenda scheduled for Tuesday, April 14th. There was no discussion. All in favor, aye. Motion carried.

OLD BUSINESS

The Egidi Lane Drainage Project has not yet started. Weather permitting, it will be completed by March 31, 2020. The adjacent property owners were sent letters notifying them of the project.

NEW BUSINESS

The Libertyville Township Fire Protection District provided a copy of their annual audit. It is available for the Board to review.

The Township received a request for funding from the University of Illinois Extension Center. The Supervisor contacted the organization and explained grant applications for social service funding will be available in July 2020.

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee Kovatch. All in favor, aye. Motion carried. **Time: 7:30 p.m.**

Respectfully submitted,



Anne Hansen
Township Clerk