

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, October 9, 2014.

Kathleen M. O'Connor----SUPERVISOR

Anne Hansen-----TOWNSHIP CLERK

Phil Collins-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Mike Zorn, Highway Department Operations Manager, Chris Slago and Damon Cederberg, Open Space Field Coordinators, Pam Milroy, Financial Director, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES

A motion to approve the minutes for the Special Call Meeting, September 18, 2014, Regular Board meeting minutes, September 25, 2014 and the Special Call Meeting, October 1, 2014 by Trustee O'Connor, and a second by Trustee Collins. All in favor, aye. Motion carries.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White with a second by Trustee Nield to approve the expenditures from the **Town Fund** in the amount of **\$6,280.93**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee Collins and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$11,458.40**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee O'Connor and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$777.40**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen said grace period registration will be offered at the Permit Facility up to Election Day November 4, 2014.

Highway Commissioner's Report – None

Trustee's Report – None

Supervisor's Report

- Supervisor O'Connor made some general announcements regarding donations to the food pantry.
- The Township will be participating in the SWALCO event being held Saturday, October 11 at the Lake County Campus. SWALCO is also hosting a food drive for the Township as part of the event.
- There will be a volunteer work day this Saturday from 9 to noon at Oak Openings.

2015 Calendar – Discussion & Vote

Clerk Hansen asked if the meeting scheduled the last week of March was during Spring Break for the local schools, Supervisor O'Connor said yes. Trustee Nield suggested holding one meeting in March. The Board agreed. A motion by Trustee White, seconded by Trustee O'Connor to accept the 2015 Calendar with the noted change. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

APPROVAL OF PROPOSED CONTRACT WITH GEARY ELECTRIC TO REPLACE EXHAUST FAN MOTOR/PARKS BLDG – DISCUSSION AND VOTE

A motion by Trustee O'Connor seconded by Trustee Nield to approve the contract with Geary Electric to replace an exhaust fan motor in the amount of \$1,085. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

PROPOSAL TO ENGAGE RICHARD S. MITTELMAN, AS AN ATTORNEY FOR LIBERTYVILLE TOWNSHIP – DISCUSSION AND VOTE

Richard Mittelman has over 30 years of experience working with municipalities and previously served as Libertyville Township Trustee. A motion by Trustee O'Connor, seconded by Trustee White to approve Richard S. Mittelman as an attorney for Libertyville Township. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion Carries.

EMERGENCY PURCHASE OF SALT – AUTHORIZATION UNDER SECTION 85-30 OF TOWNSHIP CODE FOR EMERGENCY PURCHASE OF SALT-DISCUSSION AND VOTE

Supervisor O'Connor said she misunderstood the process by which the Road District will purchase salt. The County has agreed to sell the Road District up to 1,000 tons of salt but the fee will be based on the delivery date. The Road District does not have the capacity to store all 1,000 tons at once.

A motion by Trustee O'Connor seconded by Trustee White to approve using the Motor Fuel Tax Funds to purchase 1,000 tons of salt in the amount of **\$68,750.00** from the Lake County Division of Transportation, and an addition **\$400.00** for Lake County Division of Transportation administrative costs. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

OLD BUSINESS

Supervisor O'Connor said Waukegan Park District has completed the construction of the River Road Trail; the Township has assumed the long term maintenance.

The posters for the survey are complete. Dave Holman will be assisting the Supervisor in creating the QR code. The link will be added to the website and the information will be posted around the Township.

Supervisor O'Connor said the Township received 8 resumes for the position of Highway Commissioner. The Trustees received copies of them in their packets. Trustee White and Supervisor O'Connor will be scheduling interviews for the week of October 13.

NEW BUSINESS

Supervisor O'Connor said Chris Slago has accepted an exciting new position in Southern Illinois. Mr. Slago has been with Libertyville Township since 2001. The Township is incredibly grateful for his service and is sorry to see him go. Mr. Slago thanked the Board and the Township employees for the great working relationship he has had at the Township.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Collins. All in favor, aye. Motion carries.

Time: **7:25p.m.**

Respectfully submitted,

Anne Hansen, Township Clerk