

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359
Merrill Ct., Libertyville Illinois, on Thursday, October 13, 2016.**

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Lawrence Falbe-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee O'Connor. Highway Commissioner Marty Neal was also in attendance.

APPROVAL OF MINUTES – September 22, 2016

A motion by Trustee Falbe to approve the Board meeting minutes of September 22, 2016, with said changes, seconded by Trustee Nield, all in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Falbe with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$12,562.76**. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Falbe and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$27,843.61**. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Nield and a second by Trustee Falbe to approve the expenditures from the **Open Space Fund** in the amount of **\$2,774.74**. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments

Holly Custod and Pam Rutter Taylor of Libertyville expressed their strong concern with the traffic and speed violations occurring on Casey Road.

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Supervisor O'Connor and Highway Commissioner Neal said they understand their concerns. Trustee Nield suggested exploring traffic calming strategies. Highway Commissioner Neal reported a speed study is being conducted on Casey Road as part of the Phase I Engineering. It is anticipated that study will provide recommendations to address the issue. The Lake County Sheriff has been notified of this ongoing problem.

TOWNSHIP REPORTS:

Assessor's Report - Absent

Clerk's Report

Clerk Hansen said early voting will go from October 24 through November 7. Election Day is Tuesday, November 8. The polls will be open from 6:00 am to 7:00 p.m. Voting by mail is available until Thursday, November 3.

Highway Commissioner's Report

Highway Commissioner Marty Neal provided an update on the federal projects. He stated there will be a Public Open House on the Rockland Road Project on Wednesday November 16 at the Township from 5:00 to 7:00 p.m. There will be an opportunity for residents to provide comment on the 3 options for the project. Trustee Nield asked if there would be a bike path along Rockland Road. Highway Commissioner Neal stated bike path options will be included in the alternatives.

Trustees' Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements about the Food Pantry.

On Saturday, October 15, the Libertyville Jr. Women's Club will be collecting food donation at the Annual Pumpkin Fest & the Libertyville Jr. Women's Club will be collecting food for the pantry. In addition, the Library will hosting a Touch the Truck Event at Cook Park. The Township & Road District will each have a vehicle for the event.

Supervisor O'Connor attended Lake County Center for Independent Living's Annual Meeting. The Agency expressed sincere appreciation for the expanded dial-a-ride service.

An update on the Bull Creek - Bull's Brook Watershed Council held a meeting at Mundelein High School was provided. The meeting included a presentation from students from the STEM Research & Inquiry Class on a study they recently conducted on the impact of salinity in the water and the impact on plants. The Council has been attempting to hold one meeting each year at one of the area high schools. Meetings have been held at Warren, Libertyville and Mundelein High Schools. The Board was also given a copy of the latest Bull Creek Bull's Brook Watershed Council Newsletter.

PROPOSAL OF REQUEST FOR SERVICES FOR WELL SEALING AT RIVER ROAD HOUSE DEMOLITION – DISCUSSION & VOTE

The Township received 3 quotes. It was recommended the work be awarded to MCR Well & Pump Service for \$535.00.

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After some discussion, a motion by Trustee Falbe, seconded by Trustee White to approve proposal of request for services for well sealing at River Road house demolition. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

PROPOSAL OF REQUEST FOR SERVICES FOR SEPTIC TANK ELIMINATION AT RIVER ROAD HOUSE DEMOLITION – DISCUSSION & VOTE

The Township only received one proposal for the septic tank elimination from Big Foot Enterprises in the amount of \$3,400.

A motion by Trustee Fable, seconded by Trustee White, to award the septic tank elimination work to Big Foot Enterprises in the amount of \$3,400. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

PROPOSAL OF REQUEST FOR SERVICES FOR SURVEYING CASEY ROAD SOUTH AND CREATION OF LEGAL DESCRIPTIONS ON PARCELS ON CASEY ROAD SOUTH & NORTH – DISCUSSION & VOTE

Legal descriptions are needed for our request to the Illinois Nature Preserve Commission to add additional lands as buffer.

A motion by Trustee Nield, seconded by Trustee Falbe to approve the proposal of request for services for surveying Casey Road South and create legal descriptions on parcels on Casey Road South & North. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL TO AWARD LICENSE AGREEMENT TO HARADEN FARMS & STABLES, INC. (CASPER/ARCHDIOCESE PROPERTY) DISCUSSION & VOTE

The Township received one bid in the amount of \$135.00. This was an increase from the previous license agreement of \$101 per acre. Trustee Falbe asked if the Township attorney had looked over the agreement. Supervisor O'Connor said yes, the Township Attorney drew up the agreement.

A motion by Trustee Nield, seconded by Trustee Falbe to approve and award the license agreement to Haraden Farms and Stables, Inc. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

The Waukegan Fire Department has scheduled the fire training on the Township's house on River Road for Saturday, October 22. It is anticipated Gurnee and Libertyville Fire Departments will also participate.

Birdscaping work day is scheduled for Saturday, October 22 from 9 – 1:00. A press release has been issued, posted on the website, and information was sent to Libertyville & Mundelein High Schools.

NEW BUSINESS

The County has engaged Nelson Nygard Consulting Associates to conduct on a market analysis to analyze the current paratransit services, assess the need for paratransit coordinated borderless system in Lake County, and identify barriers, opportunities and long-term funding sources. The analysis will include public forums, interviews with representatives from public bodies & non-for-profits, surveys, etc. Supervisor O'Connor will be serving on the Project Management Team and Project Advisory Committee.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Nield. All in favor, aye, Motion carried. **Time: 8:50p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk