

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday September 26, 2023.

Kathleen M. O’Connor-----SUPERVISOR

Anne Hansen-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O’Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board members were present. Highway Commissioner Marty Neal, Township Caseworker Liz Heffernan and Administrative Assistant Kris Lennon were also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – SEPTEMBER 12, 2023

A motion by Trustee White and a second by Trustee August to approve the Board meeting minutes of September 12, 2023. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White and a second by Trustee Dohrn to approve the expenditures from the Town Fund in the amount of \$13,016.60. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the Road and Bridge Fund in the amount of \$202,119.27. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee August and a second by Trustee Dohrn, to approve the expenditures from the Open Space Fund in the amount of \$114.25. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

CITIZENS’ COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – No report.

Highway Commissioner's Report

The Road District has a vacancy and is seeking an on-call plow truck driver for the upcoming season. All necessary licences are required. The position has been posted.

Trustees' Report – No report.

Supervisor's Report – No report.

FISCAL YEAR 2022-2023 AUDIT REVIEW – JOSEPH TROYER, CPA & GEORGE ROACH CPA, MBA, GW & ASSOCIATES, P.C.

Mr. Joseph Troyer reported the Township received a “clean and clear” audit. Mr. George Roach thanked the Township for their transparency and assistance in conducting the audit. Discussion ensued regarding fund balances, restricted funds, and projected inflation rates.

APPROVAL TO ACCEPT FY 2022-2023 AUDIT – DISCUSSION & VOTE

A motion by Trustee Kovatch and a second by Trustee Dohrn to accept the Fiscal Year 2022-2023 Audit. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

2023-24 SOCIAL SERVICE GRANT ALLOCATIONS – DISCUSSION & VOTE

Supervisor O'Connor reviewed the process for the discussion and vote for the social service grant allocations. Representatives from Senior Council, Youth and Family Counseling and Mother's Trust were present for the discussion and vote.

A motion by Trustee Dohrn and a second by Trustee White to award the 2023-24 Social Service Grant Allocations in the total amount of \$99,700. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

The Tri-Agency 5K race is scheduled for Sunday, October 15th with over 100 registrants.

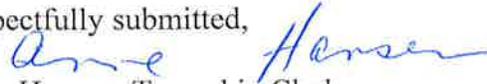
NEW BUSINESS

Supervisor O'Connor provided an update on the Donnelly Prairies & Oaks wetland mitigation credits.

ADJOURNMENT

A motion by Trustee Dohrn and a second by Trustee White to adjourn, all in favor, aye. Motion carried. Time: 7:38 p.m.

Respectfully submitted,


Anne Hansen, Township Clerk