

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday May 14, 2024.

Kathleen M. O’Connor-----SUPERVISOR

Anne Hansen-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O’Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board Members were present. Highway Commissioner Marty Neal was also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – APRIL 9, 2024

A motion by Trustee Kovatch and a second by Trustee Dohrn to approve the Board meeting minutes of April 9, 2024. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the General Assistance April expenditures and the bill paid in between meetings from the Town and Road funds. There were no questions.

TOWN FUND

Motion by Trustee White and a second by Trustee Dohrn to approve the expenditures from the Town Fund in the amount of \$42,361.34. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the Road and Bridge Fund in the amount of \$10,767.84. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures in the Open Space Fund in the amount of \$3,495.66. On roll call vote: Trustee White, aye, Trustee Dohrn,

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aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – No comments.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

The Clerk said the Township Records for Disposal have been approved for disposal by the State of Illinois.

Highway Commissioner's Report

Commissioner Neal reported the Oak Spring Road Bridge Project and permits are moving along smoothly. Oak Spring Road will be closed from July 8, 2024, to June 25, 2025, for the reconstruction of the bridge. Trustee Kovatch asked about a bike trail along the bridge. Commissioner Neal said there will be a bike lane attached to the bridge for bike access.

Highway Commissioner Neal said the Road District's drainage improvements have responded well to the recent heavy rains.

Trustee Dohrn asked about the construction on the corner of Rt. 137 and O'Plaine Road. Lee Haak, President of the Libertyville Fire Protection District stated the Village of Green Oaks is constructing a military memorial for those residents who served.

Trustees' Report – None

Supervisor's Report

In April, the pantry provided food to 490 households, which consisted of 1,281 individuals. Food and/or monetary donations were received from: First Presbyterian Church of Libertyville, United Methodist Church of Libertyville, Libertyville Sunrise Rotary, EnCompass Health, private individuals and the weekly donations from Jewel, Mariano's, and Target.

In addition, the Township approved one application for Emergency Assistance and one application for Community Emergency Assistance. As of May 1st, the Township has provided thirteen households with Emergency Assistance for a total allocation of \$10,516.17 and sixteen households with Community Emergency Assistance with a total allocation of \$11,013.52. The combined total financial assistance provided is \$21,529.69. Three clients attended the Budget Counseling Workshop and five residents applied for Low Income Energy Assistance (LIHEAP).

The April 13th volunteer workday at Oak Openings was productive as there were five volunteers that cut buckthorn and other invasives. The May volunteer workday was held May 11th at Donnelley Prairies and Oaks with three volunteers.

**RESOLUTION 2024-R-04 APPROVAL OF THE APPOINTMENT OF LEE HAAK TO THE BOARD OF TRUSTEES OF THE LIBERTYVILLE FIRE PROTECTION BOARD
DISCUSSION & VOTE:**

The Libertyville Fire Protection District Board has recommended Lee Haak be reappointed to the Board. Copies of the resolution were available. Trustee Haak said it has been a pleasure to serve and collaborate with Libertyville Township.

A motion by Trustee Dohrn and a second by Trustee Kovatch to approve waiving the reading of Resolution 2024-R-04 and approve the appointment of Mr. Lee Haak to the Libertyville Fire Protection Board. On roll call vote: Trustee White, aye, Trustee Dohrn, aye Trustee August, aye Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried. Clerk Hansen administered the Oath to Trustee Haak.

**APPROVE TO AWARD BID FOR 2024 SEALCOATING PROJECT FOR SEALCOATING, CRACK FILLING, AND STRIPING IN TOWNSHIP
DISCUSSION & VOTE:**

A motion by Trustee Kovatch, and a second by Trustee Dohrn to award the sealcoating project to Kaplan Paving in the amount of \$14,432.00. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

2024-25 DRAFT TOWN FUND BUDGET – DISCUSSION

Note: Public Budget Hearing and Board Vote 5.28.2024

Supervisor O'Connor stated there have been no changes to the budget since the April 9th meeting. The Board discussed HB 5050 which if passed will direct counties to reduce the number of local units of government by 10 – 20%. There was consensus by the Board to track the expenditures of the Open Space Fund more closely and if needed provide for the transfer of funds from the Town to the Open Space Fund. Trustees expressed the need to start the process now to be ready by next year. Trustee Dohrn said this will allow for more transparency in the tracking of the actual operating expenses of the Open Space Fund District.

2024-25 DRAFT ROAD & BRIDGE BUDGET – DISCUSSION

Note: Public Budget Hearing and Board Vote 5.28.2024

Highway Commissioner Neal highlighted the changes to the Road District budget. There were no additional questions from the Board.

OLD BUSINESS

Supervisor O'Connor provided an update on the progress of the Donnelley Prairies and Oaks Wetland Mitigation Bank.

Due to the recent incidents of cars having trouble exiting the Lindholm Park parking lot after the gate has closed, a loop has been added to the system to allow for ease with exiting.

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The RT. 45 project was not selected for Lake County Stormwater Commission's submission for DCEO grant funding. The Township will continue to explore funding opportunities for the restoration of the site.


NEW BUSINESS

With the upcoming renovations at the County's fuel stand, the Township has received a WEX card from the State of Illinois. This will allow the Township to purchase fuel for our vehicles at local gas stations.

ADJOURNMENT

A motion by Trustee Dohrn and a second by Trustee August to adjourn the meeting, all in favor, aye. Motion carried. TIME: 8:00 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Hansen". The signature is written in black ink and is positioned to the right of the typed name.

Anne Hansen, Clerk