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May 29 2024

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ANTHONY VEGA



BUDGET AND APPROPRIATION ORDINANCE
LIBERTYVILLE TOWNSHIP
2024-R-06

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LAKE COUNTY CLERK
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An ordinance appropriating for all town purposes for Libertyville Township, Lake County, Illinois, for the fiscal year beginning March 1, 2024 and ending February 28, 2025.

Be it ordained by the Board of Trustees of Libertyville Township, Lake County, Illinois that the amounts hereinafter set forth, or so much thereof as may be authorized by, needed or deemed necessary to defray all expenses and liabilities of Libertyville Township, be and the same are hereby appropriated for the town purposes of Libertyville Township, Lake County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2024 and ending February 28, 2025.

That the Township intends to accumulate funds in an amount not to exceed \$700,000.00 for the purposes of the reconstruction of the Casey Trail in Oak Openings. It is anticipated the funds will be spent by the end of 2025.

That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

- Town Fund
- General Assistance Fund
- Open Space Maint. & Operating Fund
- Capital Projects Fund
- Town I.M.R.F. Fund
- Town Social Security Fund
- Town Insurance Fund

ADOPTED this 28th day of May 2024, pursuant to a roll call vote by the Board of Trustees of Libertyville Township.

<u>AYE</u>	<u>NAY</u>	
X		<u>Kathleen M. O'Connor</u> Kathleen M. O'Connor, Supervisor
✓		<u>Carol August</u> Carol August, Trustee
✓		<u>Cathleen Dohrn</u> Cathleen Dohrn, Trustee
		<u>Absent</u> Matthew Kovatch, Trustee
✓		<u>Terry A. White</u> Terry A. White, Trustee

Anne Hansen
Anne Hansen, Libertyville Township Clerk

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**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
AND
CERTIFIED ESTIMATE OF REVENUES BY SOURCE
LIBERTYVILLE TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk of Libertyville Township, Lake County, Illinois, Anne Hansen, does hereby certify that attached hereto is a true correct copy of the Budget and Appropriation Ordinance of said Township for the fiscal year beginning March 1, 2024, and ending February 28, 2025, as adopted this 28th day of May 2024.

The undersigned, Kathleen M. O'Connor, Supervisor of Libertyville Township, Lake County, Illinois does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

Dated this 28th day of May 2024.

A handwritten signature in cursive script that reads "Anne Hansen".

Anne Hansen, Libertyville Township Clerk

A handwritten signature in cursive script that reads "Kathleen M. O'Connor".

Kathleen M. O'Connor, Libertyville Township Supervisor

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LIBERTYVILLE TOWNSHIP
FY25 BUDGET
3/1/24 - 2/28/25

ACCT. NO.	DESCRIPTION	PROPOSED BUDGET	FY24 BUDGET	FY24 ACTUAL
TOWN FUND - REVENUE				
01-3010	PROPERTY TAX	2,284,662	2,162,318	2,183,166
01-3070	RENTALS	1	-	60
01-3090	PERSONAL PROPERTY REPLACEMENT TAX	47,717	47,717	244,655
01-3110	ADMINISTRATIVE FEES	1	1	-
01-3200	TIF SURPLUS	15,000	27,360	26,679
01-3730	INTEREST INCOME	200	200	28,400
01-3250	MISCELLANEOUS INCOME	1	-	7,266
Jan-40	OTHER INCOME	1	3,000	30,914
01-3900	PROCEEDS ON SALE OF ASSETS	1	1	-
*TOTAL	TOWN FUND	2,347,584	2,240,597	2,521,139
TOWN FUND - EXPENSES				
SUPERVISOR'S DIVISION - EXPENDITURES				
01-4011	SALARY - SUPERVISOR	86,950	86,950	86,950
01-4021	SALARY - SUPERVISOR EMPLOYEES	400,000	400,000	316,405
01-4030	HEALTH INSURANCE-ELECTED OFFICIALS	135,000	110,000	128,971
01-4031	HEALTH INSURANCE-SUPERVISOR DEPT.	165,000	155,000	102,961
01-4041	SALARY - ROAD DISTRICT TREASURER	500	500	500
01-4051	SALARY - HIGHWAY COMMISSIONER	86,950	86,950	86,230
01-4061	SALARY - ASSESSOR	95,565	95,565	95,565
01-4071	SALARY - CLERK	25,743	25,473	25,743
01-4081	SALARY - TRUSTEES	16,800	16,800	16,800
01-5051	ADMINISTRATIVE- AUDIT TOWN	13,500	13,000	11,500
01-5101	COMMUNITY SERVICES SUPPORT	100,000	100,000	99,700
01-5151	DUES - SUBSCRIPTIONS	8,200	6,500	8,200
01-5171	PROFESSIONAL SERVICES	340,000	200,000	183,295
01-5251	STORMWATER MANAGEMENT (SMC)	25,000	37,000	11,372
01-5301	POSTAGE	3,250	3,250	2,078
01-5351	PRINTING	3,000	3,000	2,503
01-5401	PUBLISHING - PUBLIC NOTICES	1,200	1,000	1,074
01-5431	SERVICES - BUILDING MAINTENANCE	25,000	15,000	23,093
01-5451	SERVICES - DATA	13,500	12,000	10,981
01-5501	SERVICES / MOSQUITO ABATEMENT	36,500	36,500	31,056
01-5551	SERVICES - LEGAL	15,000	15,000	7,639
01-5651	TELEPHONE	15,000	15,000	13,474
01-5751	TRAVEL - TRAINING	6,000	2,000	10,408
01-5801	UTILITIES	24,000	24,000	20,168
01-5851	WEBSITE / EDUCATION / MEDIA	9,000	5,000	8,662
01-5950	VOLUNTEER SUPPORT	1,750	1,000	299
01-6001	LEASED OFFICE EQUIPMENT	10,000	12,000	8,990
01-6051	SUPPLIES - OFFICE	9,000	6,500	7,528
01-6101	SUPPLIES - BUILDING	13,500	7,500	13,095
01-6151	SUPPLIES - EQUIPMENT	5,000	5,000	3,796
01-6201	SUPPLIES - GROUNDS	5,500	6,000	4,632
01-6251	SUPPLIES - VEHICLES	24,000	18,000	23,102
01-6731	SUPPLIES - UNIFORMS	4,500	4,000	4,097
01-6801	RENTAL - EQUIPMENT	10,000	6,500	6,465

ACCT. NO.	DESCRIPTION	PROPOSED BUDGET	FY24 BUDGET	FY24 ACTUAL
01-7051	CAPITAL OUTLAY - TOWNSHIP GROUNDS	90,000	250,000	3,189
01-7101	PURCHASES - MAINTENANCE EQUIPMENT	120,000	40,000	16,003
01-7111	PURCHASES - DATA EQUIPMENT	10,000	10,000	-
01-8051	CONTINGENCIES/TOWN OR G.A. MEDICAL	25,000	25,000	-
01-8101	MISCELLANEOUS EXPENSE	1,500	1,500	1,762
01-8150	TAX PAYMENTS - REAL ESTATE	1,300	1,300	1,252
01-8950	PERM. TRANS GENERAL ASSISTANCE FUND	165,000	165,000	165,000
01-8960	PERM. TRANS. TO IMRF FUND	130,000	130,000	130,000
01-8970	PERM. TRANS. TO SOCIAL SECURITY	85,000	70,000	70,000
01-8980	PERM. TRANS. TO INSURANCE	40,000	40,000	40,000
01-8990	PERM. TRAN TO CAPITAL PROJECTS FUND	100,000	100,000	100,000
*TOTAL	SUPERVISOR'S DIVISION	2,501,708	2,364,788	1,904,541

ASSESSOR'S DIVISION - EXPENDITURES

01-4032	HEALTH INSURANCE - ASSESSOR DEPT.	155,000	155,000	96,506
01-4102	SALARIES - DEPUTY, CLERICAL	275,000	260,000	253,000
01-4312	TRAINING - ASSOCIATION FEES	8,000	8,000	4,145
01-5082	COMPUTER PROGRAMS - CONSULTING	20,000	20,000	19,423
01-5172	PROFESSIONAL SERVICES	10,000	10,000	-
01-5352	PRINTING - PUBLISHING	1,000	1,000	-
01-5382	SERVICES - EQUIPMENT	4,000	4,000	936
01-5552	SERVICES - LEGAL	10,000	10,000	1,860
01-5582	SERVICES - COMPUTER	5,000	5,000	4,969
01-5752	TRAVEL - ASSESSOR, DEPUTIES	1,000	2,000	-
01-5902	VEHICLE LEASE/MAINTENANCE	1,000	1,000	-
01-6052	SUPPLIES - OFFICE	5,000	5,000	2,447
01-6252	SUPPLIES - VEHICLES	1,000	500	3,118
01-7052	CAPITAL OUTLAY - EQUIPMENT	5,000	5,000	1,225
01-8052	CONTINGENCIES	1,000	1,000	-
01-8102	MISCELLANEOUS EXPENSE	1,000	1,000	313
*TOTAL	ASSESSOR'S DIVISION	503,000	488,500	387,941

TOTAL TOWN FUND EXPENDITURES 3,004,708 2,853,288 2,292,482

TOWN FUND RECAP:

Estimated 3/01/2024 Fund Balance	1,566,309
Projected Revenues	2,347,584
Total	3,913,893
Less Projected Expenditures	3,004,708
Projected 2/28/2025 Fund Balance	909,185

GENERAL ASSISTANCE FUND - REVENUE

02-3010	PROPERTY TAX	4,976	5,000	5,121
02-3500	G.A. REIMBURSEMENTS	1	1	-
02-3730	INTEREST INCOME	1	1	-
02-3950	PERM. TRANS. FROM TOWN FUND	165,000	165,000	165,000
*TOTAL	GENERAL ASSISTANCE FUND	169,978	170,002	170,121

GENERAL ASSISTANCE FUND - EXPENDITURES

02-4000	SALARIES - G.A. EMPLOYEES	75,000	70,000	66,040
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ACCT. NO.	DESCRIPTION	PROPOSED BUDGET	FY24 BUDGET	FY24 ACTUAL
02-4030	HEALTH INSURANCE - G.A.	28,500	28,100	28,019
02-5051	ADMINISTRATIVE - AUDIT	1,500	1,500	1,500
02-5270	CATASTROPHIC INSURANCE	3,500	3,500	2,650
02-5750	TRAVEL - TRAINING	500	500	-
02-8100	MISCELLANEOUS EXPENSE	500	500	140
02-9001	VISUAL GA SOFTWARE	1	1	-
02-9870	HOME RELIEF	55,000	55,000	28,808
02-9880	211 FUNDING	16,500	15,000	15,000
**TOTAL	GENERAL ASSISTANCE FUND	181,001	174,101	142,158

GENERAL ASSISTANCE FUND RECAP	
Estimated 3/01/2024 Fund Balance	64,768
Projected Revenues	169,978
Total	234,746
Less Projected Expenditures	181,001
Projected 2/28/2025 Fund Balance	53,745

OPEN SPACE MAINT. & OPERATING FUND - REVENUE				
03-3070	FARM RENTAL	15,000	30,000	61,339
03-3120	SOCCER COMPLEX REPAYMENT	10	10	-
03-3250	GRANTS	1	100	-
03-3730	INTEREST INCOME	1	1	25,525
03-5085	RT. 45 WETLAND MITIGATION BANK	100	-	527,105
03-3740	ATKINSON WETLAND BANK	1	1	-
03-3840	OTHER INCOME	1	1	54
*TOTAL	OPEN SPACE MAINT. & OPERATING FUND	15,114	30,113	614,022

OPEN SPACE MAINT. & OPERATING FUND - EXPENDITURES				
03-5070	LAND MANAGEMENT	10,000	200,000	27,068
03-5080	CASEY ROAD LAND MANAGEMENT	1,000	26,000	-
03-5085	DONNELLY PRAIRIES/OAKS WET. MITIGATION BANK	2,072,000	300,000	98,897
03-5090	Rt. 45 PARCEL RESTORATION PROJECT	1,000	200,000	-
03-5091	KILDARE COMED GRANT PROJECT	1,000	40,000	-
03-6170	SUPPLIES - HERBICIDE	9,000	10,000	8,903
03-6190	SUPPLIES - LANDSCAPE	15,000	15,000	14,555
03-6210	SUPPLIES - SIGNAGE	5,000	5,000	-
03-6220	SUPPLIES - TRAILS	5,000	5,000	2,319
03-8050	CONTINGENCIES	9,000	9,000	-

ACCT. NO.	DESCRIPTION	PROPOSED BUDGET	FY24 BUDGET	FY24 ACTUAL
03-8100	MISCELLANEOUS EXPENSE		5,000	145
**TOTAL	OPEN SPACE MAINT. & OPERATING FUND	2,128,000	815,000	151,886
OPEN SPACE FUND RECAP				
	Estimated 3/01/2024 Fund Balance	2,566,688		
	Projected Revenues	15,114		
	Total	2,581,802		
	Less Projected Expenditures	2,128,000		
	Projected 2/28/2025 Fund Balance	453,802		
CAPITAL PROJECTS FUND - REVENUE				
08-3730	INTEREST INCOME	1	1	6,277
08-3840	PERM. TRANS. FROM TOWN FUND	100,000	100,000	150,000
*TOTAL	CAPITAL PROJECTS FUND	100,001	100,000	156,277
CAPITAL PROJECTS FUND - EXPENDITURES				
08-8100	MISCELLANEOUS EXPENSE	400,000	1,000	72
**TOTAL	CAPITAL PROJECTS FUND	400,000	1,000	72
CAPITAL PROJECTS FUND RECAP				
	Estimated 3/01/2024 Fund Balance	402,857		
	Projected Revenues	100,001		
	Total	502,858		
	Less Projected Expenditures	400,000		
	Projected 2/28/2025 Fund Balance	102,858		

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ACCT. NO.	DESCRIPTION	PROPOSED BUDGET	FY24 BUDGET	FY24 ACTUAL
TOWN IMRF FUND - REVENUE				
24-3010	PROPERTY TAX	4,976	5,000	5,084
24-3090	PERSONAL PROPERTY REPLACEMENT TAX	1	1	-
24-3730	INTEREST INCOME	1	1	-
24-3960	PERM. TRANS. FROM TOWN FUND	130,000	130,000	130,000
*TOTAL	TOWN IMRF FUND	134,978	135,002	135,084
TOWN IMRF FUND - EXPENDITURES				
24-8001	IMRF EXPENSE - SUPERVISOR DEPT.	80,000	80,000	12,309
24-8002	IMRF EXPENSE - ELECTED OFFICIALS	15,000	10,000	13,308
24-8003	IMRF EXPENSE - ASSESSOR DEPT.	15,000	20,000	12,301
24-8004	IMRF EXPENSE - G.A. DEPT.	10,000	10,000	2,336
24-8050	CONTINGENCIES	10	10	-
**TOTAL	TOWN IMRF FUND	120,010	120,010	40,254

TOWN IMRF FUND RECAP	
Estimated 3/01/2024 Fund Balance	122,895
Projected Revenues	134,978
Total	257,873
Less Projected Expenditures	120,010
Projected 2/28/2025 Fund Balance	137,863

TOWN SOCIAL SECURITY FUND - REVENUE				
25-3010	PROPERTY TAX	4,976	5,000	5,113
25-3090	PERSONAL PROPERTY REPLACEMENT TAX	1	-	-
25-3730	INTEREST INCOME	1	1	-
25-3970	PERM. TRANS. FROM TOWN FUND	85,000	70,000	70,000
*TOTAL	TOWN SOCIAL SECURITY FUND	89,978	75,001	75,113

TOWN SOCIAL SECURITY FUND - EXPENDITURES				
25-8031	FICA/MEDICARE - SUPERVISOR DEPT.	40,000	55,000	29,535
25-8032	FICA/MEDICARE - ELECTED OFFICIALS	20,000	8,000	17,366
25-8033	FICA/MEDICARE - ASSESSOR DEPT..	20,000	5,000	18,707
25-8034	FICA/MEDICARE - G.A. DEPT.	5,000	3,000	4,893
25-8050	CONTINGENCIES	10	10	-
**TOTAL	TOWN SOCIAL SECURITY FUND	85,010	71,010	70,502

TOWN SOCIAL SEC. FUND RECAP	
Estimated 3/01/2024 Fund Balance	12,923
Projected Revenues	89,978
Total	102,901
Less Projected Expenditures	85,010
Projected 2/28/2025 Fund Balance	17,891

TOWN INSURANCE FUND - REVENUE				
40-3010	PROPERTY TAX	4,976	5,000	5,110
40-3090	PERSONAL PROPERTY REPLACEMENT TAX	1	1	-
40-3730	INTEREST INCOME	1	1	-

ACCT. NO.	DESCRIPTION	PROPOSED BUDGET	FY24 BUDGET	FY24 ACTUAL
40-3840	OTHER INCOME		1	-
40-3980	PERM. TRANS. FROM TOWN FUND	40,000	40,000	40,000
*TOTAL	TOWN INSURANCE FUND	44,978	45,003	45,110
TOWN INSURANCE FUND - EXPENDITURES				
40-5050	ADMINISTRATIVE - AUDIT	100	100	-
40-5270	INSURANCE - GENERAL	35,000	35,000	27,264
40-5290	INSURANCE - UNEMPLOYMENT	11,500	11,000	11,398
40-5550	SERVICES - LEGAL	1,000	1,000	-
40-8050	CONTINGENCIES	1,000	1,000	-
40-8100	MISCELLANEOUS EXPENSE	500	500	-
**TOTAL	TOWN INSURANCE FUND	49,100	48,600	38,662

TOWN INSURANCE FUND RECAP	
Estimated 3/01/2024 Fund Balance	16,543
Projected Revenues	44,978
Total	61,521
Less Projected Expenditures	49,100
Projected 2/28/2025 Fund Balance	12,421

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