

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, September 9, 2021.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. The Pledge of Allegiance to the Flag was followed by a moment of silence in remembrance of those that lost their lives and their loved ones 20 years ago on September 11, 2001, roll call and all Board members were present. Libertyville Township Caseworker Liz Heffernan was also present.

APPROVAL OF MINUTES – August 19, 2021

A motion by Trustee Kovatch and a second by Trustee August to approve the Board meeting minutes of **August 19, 2021**. There was no discussion. All in favor, aye. Motion carried.

The Board was given a copy of the August General Assistance expenditures. There were no questions.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Dohrn and a second by Trustee White to approve the expenditures from the Town Fund in the amount of **\$41,126.63**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Dohrn and a second by Trustee Kovatch to approve the expenditures from the Road and Bridge Fund in the amount of **\$27,301.40**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the Open Space Fund in the amount of **\$2,463.20**. There was no discussion.

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On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS

Glen Yurgil of N. River Road expressed his concern that Lake County's proposed burning ordinance may impact his ability to remove buckthorn from his property. Supervisor O'Connor explained the Township did contact the County and expressed our concern the ordinance may have on land restoration activities. She stated she will share with County Board Member Jennifer Clarke that Mr. Yurgil expressed his concern at a Township Board meeting.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – No report.

Highway Commissioner's Report – Absent

Trustees' Report – No report.

Supervisor's Report

In August, Libertyville Township gave out food to 359 households, which consisted of 721 individuals. Donations for the pantry were received from: First Presbyterian Church of Libertyville, Green Oaks Senior Living, Rierden Chemical & Trading Company, Dairy Dream, and several private individuals. Weekly donations from were received from Jewel Libertyville, and Mariano's Vernon Hills.

In August, four applications were approved for Emergency Assistance and Community Emergency Assistance. To date, the Township has provided \$12,325.41 in Emergency Assistance and \$14,947.06 in Community Emergency Assistance with a combined total of \$25,572.47 in financial assistance to Libertyville Township residents in need.

The Township has started processing Low Income Home Energy Assistance Program (LIHEAP) applications.

On Saturday, September 11 from 9:30-12:30 the Township and Road District will be participating in a Kids' Safety Fair in Lake Zurich. The Township will be providing trucks for the Touch-The-Truck portion of the event.

OPEN SPACE VOLUNTEER PROGRAM UPDATE FROM DAVE EUBANKS, EUBANKS ENVIRONMENTAL, INC. – DISCUSSION

In November 2018, the Township engaged Dave Eubanks to provide professional support for the Township's Open Space Volunteer Program, assist with the prescribed burns and to oversee the monitoring of wildlife and plant species. Mr. Eubanks provided an update and expressed his appreciation for the partnership with the Township.

2021-22 Social Service Grant Allocation (Preliminary) – Discussion

The Township received 24 applications requesting a total of \$182,800 with \$100,000 available for allocation. The maximum amount an agency can receive is \$20,000.

The Board was given a copy of all grant applications received. Supervisor O'Connor provided a brief description of each organization. Board members were asked to recuse themselves if there was a conflict of interest. Each board member gave their allocations. The average was calculated based on the 5 Board members present. The final vote for the allocation will occur at the September 23rd meeting. Members must be present for their allocations to be included in the final vote.

**AUTHORIZATION TO SELL PERSONAL PROPERTY BY PUBLIC AUCTION
DISCUSSION & VOTE**

- a. 2012 Scag Turf Tiger zero turn mower
- b. High volume pump (year unknown)
- c. Kubota Tractor turf tires and rims (2000)
- d. Large water tank (year unknown)
- e. "Box lot" of bow saws and loppers (various years)

The Board received a description of each item to be auctioned. Supervisor O'Connor provided a brief overview.

A motion by Trustee August and a second by Trustee White to approve the authorization to sell personal property by public auction. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS – None.

NEW BUSINESS

The next volunteer workday is Saturday, September 11 at Liberty Prairie from 9 - noon.

ADJOURNMENT

A motion to adjourn by Trustee Dohrn and a second by Trustee White. All in favor, aye. Motion carried. **Time: 8:07p.m.**

Respectfully submitted,


Anne Hansen, Township Clerk