

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, July 15, 2021.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present except Trustee Dohrn. Highway Commissioner Marty Neal was also present was.

APPROVAL OF MINUTES – June 17, 2021

A motion by Trustee White and a second by Trustee August to approve the Board meeting minutes of **June 17, 2021**. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board was given a copy of the GA expenditures up to the end of June. There were no questions.

TOWN FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$19,372.97**. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$37,387.57**. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee August and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$539.87**. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen said the records have been submitted to the State for approval of disposal. Once the request is reviewed and approved, the documents will be destroyed after the 30-day waiting period.

Highway Commissioner's Report

Highway Commissioner Neal reported the Road District resurfacing and drainage repair projects are ongoing and continue to go well. The swale project in Countryside Manor will begin next week. Trustee August said the residents are very happy with the work that has been ongoing on the Township roads.

Trustees' Report – None

Supervisor's Report

In June, Libertyville Township gave out food to 368 households, which consisted of 775 individuals.

To date the Township has received 53 application requests for financial assistance. Of that, 24 have been approved. A total of \$9,025.40 has been provided in Emergency Assistance and \$13,288.66 in Community Emergency Assistance. The Township has received requests for school supply kits from 32 families totaling 80 children. The kits will be distributed July 20 and 27, 2021.

There were 3 volunteers at the July 10th workday at Donnelly Prairies & Oaks. There were 2 teams of 2 people to cut and treat buckthorn.

RESOLUTION 2021-R-6-APPOINTMENT OF LEE HAAK TO THE BOARD OF TRUSTEES OF THE LIBERTYVILLE FIRE PROTECTION BOARD-VOTE

Every year the Township approves an appointment to the Libertyville Fire Protection District Board based on a recommendation from the Libertyville Fire Protection District. The District has recommended Lee Haak be reappointed to the Board. Copies of the resolution were made available.

A motion by Trustee Kovatch and a second by Trustee August to waive the reading of Resolution 2021-R-6 and approve the appointment of Mr. Lee Haak to the Libertyville Fire Protection Board. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. There was no discussion. Motion carried.

Clerk Hansen administered the Oath to Mr. Lee Haak. The Board thanked him for his continued dedication and service.

AUDIT REVIEW/GRA-CPA, GEORGE ROACH CPA, MBA

George Roach from GRA-CPA presented the recently completed audit and answered questions from the Board. Mr. Roach stated the audit was clean and all records are in order. There was no additional discussion.

APPROVAL OF PROPOSAL FROM SPACECO, INC FOR PROFESSIONAL SURVEYING OF LIBERTYVILLE TOWNSHIP'S MILWAUKEE AVE. OPEN SPACE PARCEL - DISCUSSION AND VOTE

A motion by Trustee Kovatch and a second by Trustee White to approve the proposal from SPACECO, Inc for professional surveying of Libertyville Township's Milwaukee Ave. Open Space Parcel. There was discussion on the location. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

As of July 15, 2021, 15 agencies have requested applications for the 2021 Social Service Funding Grant. Supervisor O'Connor reviewed the grant application guidelines with the Board.

Supervisor O'Connor reported the St. Mary's Road Crossing Signage IGA with the Village of Green Oaks will go before the Board for approval at the August 17, 2021 Board Meeting.

NEW BUSINESS

Supervisor O'Connor reported the Village of Vernon Hills has asked the Township for artifacts to be included in their time capsule. Trustee Kovatch suggested copies of the Annual Open Space and Social Services Reports.

Trustee Kovatch asked some questions about the 2022 calendar. Supervisor O'Connor said the calendar will be an agenda item for the August 19, 2021, Board meeting.

ADJOURNMENT

A motion to adjourn by Trustee Kovatch and a second by Trustee August. All in favor, aye, Motion carried. Time: 7:40p.m.

Respectfully submitted,



Anne Hansen, Township Clerk