

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359
Merrill Ct., Libertyville Illinois, on Tuesday, February 10, 2026.**

Kathleen M. O'Connor-----SUPERVISOR

Sari A. Hurtig-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:02 p.m. Pledge to the flag, roll call and all Board Members were present except Trustee Dohrn and Trustee Kovatch. Highway Commissioner Marty Neal was also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – January 13, 2026

A motion by Trustee White and a second by Trustee August to approve the board meeting minutes of January 13, 2026. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the Town and Road District bills paid in between meetings and the January General Assistance expenditures. There were no questions.

TOWN FUND

Motion by Trustee August and a second by Trustee White to approve the expenditures from the Town Fund in the amount of \$26,676.64. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee August to approve the expenditures from the Road and Bridge Fund in the amount of \$177,202.79. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee August to approve the expenditures from the Open Space Fund in the amount of \$34,664.07. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

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CITIZENS' COMMENTS –None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Neal reported there have been twelve small weather events since December. A salt delivery will be received by Friday, February 13, 2026.

Trustees' Report – None

Supervisor's Report

In January, the pantry provided food to 390 households, which consisted of approximately 911 individuals. Food and/or monetary donations were received from: Libertyville Sunrise Rotary, Bark N' Park, Ansel Brainerd Cook Chapter – NSDAR, Cook Memorial Public Library, Fed Up with Hunger, Rhopac Fabricated Products LLC, Grace Lutheran Church, Girl Scout Troop 45704, Libertyville High School Girls Basketball, and several private individuals.

The Township received twelve requests for applications for financial assistance. As of January 31st, the Township has provided four households with Emergency Assistance with a total allocation of \$3,690.00 and three households received \$4,000.00 in Community Emergency Assistance. Three households received both. As of February 1st, the Township has provided a combined total of \$7,690.00 in financial assistance with one resident receiving General Assistance.

Two applications were submitted to Mother's Trust requesting \$387.79 in assistance. Nine applications were taken for LIHEAP (Energy Assistance).

The Volunteer Herbicide Training and Appreciation lunch was held on Saturday, January 24th from 10:30 – noon. The February 14th Volunteer Workday will be held at Liberty Prairie with members of the Lake County Audubon Society participating

The Township has been awarded a Lake County Stormwater Management Commission Watershed Management Board grant in the amount of \$23,058.00. The funds are designated for the Township's Rt. 45 property.

2026-2027 BUDGET RECONCILIATION RESOLUTIONS

Supervisor O'Connor explained at the end of the fiscal year, the Township can transfer up to 10% of the budget for line-items that are negative.

RESOLUTION 2026-R-01 LINE-ITEM TRANSFERS WITHIN THE TOWN FUND

It was recommended to move \$15,000 within the Town Fund which is approximately 1.5% of the budget. A motion by Trustee August and a second by Trustee White to waive the reading and approve Resolution 2026-R-01 Line-item transfer within the Town Fund. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

RESOLUTION 2026-R-02 LINE-ITEM TRANSFERS WITHIN THE ROAD AND BRIDGE FUND

It was recommended to move \$195,000 within the Road & Bridge Fund which is approximately 8% of the budget. A motion by Trustee White and a second by Trustee August to waive the reading and approve Resolution 2026-R-02 Line-item transfers within the Road & Bridge Fund. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

RESOLUTION 2026-R-03 LINE-ITEM TRANSFERS WITHIN THE OPEN SPACE FUND

It was recommended to move \$15,500 of the Open Space Fund which is less than 1% of the budget. A motion to waive the reading and approve Resolution 2026-R-03 Line-item transfers within the Open Space Fund by Trustee White and a second by Trustee August. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

RESOLUTION 2026-R-04 TO RENAME THE ROAD BRIDGE REPAIRS FUND TO ROAD AND BRIDGE PROJECT FUND WITHIN THE AUTHORITY OF THE LIBERTYVILLE TOWNSHIP ROAD DISTRICT

A motion by Trustee August and a second by Trustee White to waive the reading and approve the Resolution 2026-R-04 to Rename the Road Bridge Repairs Fund to Road & Bridge Project Fund within the Authority of the Libertyville Township Road District. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF PROPOSAL FROM ATWELL LLC FOR THE 2026 NPDES MS4 PERMIT COMPLIANCE (PERMIT YEAR 23)

Supervisor O'Connor explained Manhard had been purchased by Atwell LLC but has retained the personnel that have been working with Township. A motion by Trustee White and a second by Trustee White to approve the proposal from Atwell LLC for the 2026 NPDES MS 4 Permit Compliance. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF GATE SYSTEMS PREVENTATIVE MAINTENANCE AGREEMENT FOR THE MAINTENANCE OF LINDHOLM PARK SOLAR GATE

A motion by Trustee August and a second by Trustee White to approve the Gate Systems Preventative Maintenance Agreement for the maintenance of the Lindholm Park Solar Gate. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF PROPOSAL FOR GOVERNMENTAL ACCOUNTING & PROFESSIONAL SERVICES

A motion by Trustee White and a second by Trustee August to approve the proposal from Governmental Accounting & Professional Services. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried

OLD BUSINESS - The office will be closed February 16, 2026 for President's Day

NEW BUSINESS - None

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee August. All in favor, aye. Motion carried. **Time: 7:14 p.m.**

Respectfully submitted,



Sari Hurtig, Township Clerk