

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Tuesday, April 13, 2021.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Cathleen Dohrn----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 8:15 p.m. Pledge to the Flag, roll call and all Board Members were present. Highway Commissioner Neal and Assessor Feeney were also present.

APPROVAL OF MINUTES – March 18, 2021

A motion by Trustee White and a second by Trustee Dohrn to approve the March 18, 2021 Board meeting minutes. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the expenditures from the General Assistance Fund for the month of March. There were no questions.

TOWN FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the **Town Fund** in the amount of **\$14,885.08**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Dohrn and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$16,587.03**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Dohrn and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$23,438.46**. There was no additional discussion.

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On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – None

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Neal provided a brief update on upcoming road and drainage projects.

Supervisor's Report

In March, Libertyville Township gave out food to 328 households, which consisted of 710 individuals. The Township is conducting a survey to determine if the preference is to continue the drive-thru format or return to in-person distribution once Phase 5 of the Governor's Restore Illinois Plan is reached.

The April 10, 2021 Open Space volunteer workday was held at Oak Openings. There were 5 volunteers who spread 30 lbs. native seed on approximately 6 acres.

Supervisor O'Connor attended the Annual Joint Review Board Meeting for the Village of Vernon Hills Melody Farm Rt. 21/60 Tax Increment Financing District meeting. The Village reported the TIF is exceeding expectations.

Supervisor O'Connor reported the spring prescribed burn season was very successful.

On March 30, 2021, the Specialized Response Team (SRT) filmed the section of a promotional video that pertained to their Wildland Task Force at Oak Openings.

APPROVAL OF PROPOSAL FROM GEARY ELECTRIC INC. FOR THE REPLACEMENT OF LAMPS AND BALLASTS IN (10) EXTERIOR LIGHT FIXTURES IN THE AMOUNT OF \$7,316.00 – DISCUSSION & VOTE

Supervisor O'Connor said the Township received 4 quotes, 2 were incomplete. It was recommended the project be awarded to Geary Electric, Inc.

A motion by Trustee Kovatch and a second by Trustee White. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

2021-22 DRAFT Town Fund Budget – Discussion

Supervisor O'Connor said there have been no changes to the draft budget.

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2021-22 DRAFT Road & Bridge Budget – Discussion

NOTE: Public Budget Hearing & Board Vote 5.13.2021

Highway Commissioner Neal said there have been no changes to the draft budget.

OLD BUSINESS – None

NEW BUSINESS

Supervisor O'Connor reported Attorney Richard Mittelman will be retiring effective June 1, 2021. She will begin the process of seeking new counsel.

The Libertyville Days Parade is scheduled for Saturday, August 14, 2021. Supervisor O'Connor asked the Board if there was interested in participating in the parade. A decision to participate will be reached at one of the May meetings.

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee Dohrn. All in favor, aye. Motion carried. **Time: 8.29 p.m.**

Respectfully submitted,



Anne Hansen
Township Clerk