

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES** met virtually on Zoom (copy & paste)  
<https://us02web.zoom.us/j/87483353897?pwd=Q2U5R3BpMDdkS2RtckJXL3dQM2kyZz09>  
Meeting ID: 874 8335 3897; Passcode: 133706 on Thursday, **February 25, 2021**, at 7:00 p.m. The Zoom link was published with the agenda and posted on the Township website Tuesday, February 23, 2021.

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen----- CLERK**

**Carol A. August----- TRUSTEE**

**Cathleen Dohrn----- TRUSTEE**

**Matthew A. Kovatch-----TRUSTEE**

**Terry A. White----- TRUSTEE**

Supervisor O'Connor called the virtual Zoom meeting (due to Covid-19 virus) to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were virtually present. Highway Commissioner Neal was also virtually present.

**APPROVAL OF MINUTES – February 11, 2021**

A motion by Trustee August and a second by Trustee White to approve the **February 11, 2021** Board meeting minutes. There was no discussion. All in favor, aye. Motion carried.

**APPROVAL OF BILLS**

**TOWN FUND**

Motion by Trustee Dohrn and a second by Trustee Kovatch to approve the expenditures from the **Town Fund** in the amount of **\$10,733.86**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**ROAD AND BRIDGE FUND**

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$19,112.21**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**OPEN SPACE FUND**

A motion by Trustee August and a second by Trustee Dohrn to approve the expenditures from the **Open Space Fund** in the amount of **\$340.81**. There was no additional discussion.

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On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**Citizens' Comments**

Citizens were invited on the website to send questions or concerns via email. The Board did not receive any public comment.

**TOWNSHIP REPORTS:**

**Assessor's Report**

Assessor Feeney was not able to attend the meeting. Supervisor O'Connor reported on her behalf that the Assessor's Office has been busy with Senior Freeze applications. Trustee Dohrn asked if seniors are aware of these services. Supervisor O'Connor said the website and newsletter regularly provide information regarding these services.

**Clerk's Report – None**

**Highway Commissioner's Report**

Highway Commissioner Neal said there were 4 more snow events since the last meeting. As the snow melts, the potholes will be repaired.

In several weeks, the bid opening for the Knollwood Drainage and Resurfacing Project will be held. The Road District will be partnering with Lake Bluff and Lake Forest on the project.

Trustee Dohrn asked Highway Commissioner Neal to explain the Law Enforcement line item. Highway Commissioner Neal said it is for speed traffic enforcement on Casey Road and Rockland Road. He stated it has been very effective and appreciated by residents.

**Trustees' Report**

Trustee August and Trustee Kovatch commented the stormwater issues have been minimal in the Township. They expressed their gratitude for the proactive measures the Road District has taken to prevent flooding.

**Supervisor's Report**

The Libertyville Township Soccer Complex held their rescheduled Annual Meeting on Tuesday, February 23<sup>rd</sup>. Supervisor O'Connor attended the meeting. She reported the Soccer Complex's day-to-day operations of the complex are handled by the Greater Libertyville Soccer Association (GLSA). LTSC is working on a 10–20-year plan for the complex.

**RECONCILIATION RESOLUTIONS:**

**a. RESOLUTION 2021-R-2**

**Line-item transfers within the  
Town Fund-Discussion & Vote**

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Supervisor O'Connor said the Township will be moving \$23,972 approximately 1% within the Town Funds as a method of annual housekeeping. Discussion ensued.

A motion to waive the reading and approve Resolution 2021-R-2 Line-Item transfers within the Town Fund by Trustee White and a second by Trustee Kovatch. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**b. RESOLUTION 2021-R-3**

**Line-item transfers within the  
Road & Bridge Fund-Discussion & Vote**

The Road & Bridge will be moving \$268,695 which is approximately 17% of the budget. There was \$8,125 remaining that could not be transferred to another line item. Highway Commissioner Neal did not exceed the overall appropriation, so the Board is not required to amended budget. There was no further discussion.

A motion to waive the reading and approve Resolution 2021-R-3 by Trustee Dohrn and a second by Trustee August. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**OLD BUSINESS – None**

**NEW BUSINESS**

The federal government is providing a 2<sup>nd</sup> rental assistance program called Federal Emergency Rental Assistance (FERA). Supervisor O'Connor will review the application to determine if the Township should apply.

On February 24, 2021, Supervisor O'Connor attended the Rt. 83 Road Widening Public Comment Zoom Meeting. There were several Libertyville Township residents in attendance that expressed concern the road expansion could increase their flooding issues.

**ADJOURNMENT**

A motion to adjourn by Trustee Kovatch and a second by Trustee August. All in favor, aye. Motion carried.

**Time: 7:42**

Respectfully submitted,



Anne Hansen  
Township Clerk