

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, September 28, 2017.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee White. Also present were Linda Blatnik, Township Social Worker, Joy Bux, Accounting and Financial Specialist, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – August 17, 2017, & September 14, 2017

A motion by Trustee Nield, seconded by Trustee White, to approve the August 17, 2017 meeting, all in favor, aye. Motion carried.

Since there was not a quorum present to approve the meeting of September 14, 2017, the approval was tabled for the Board meeting October 12, 2017.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee August with a second by Trustee Kovatch to approve the expenditures from the **Town Fund** in the amount of **\$7,476.16**. There was no discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$15,609.62**. There was no discussion. On roll call vote: Trustee Nield, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch, and a second by Trustee August to approve the expenditures from the **Open Space Fund** in the amount of **\$147.62**. There was no discussion. On roll

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call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report – Absent

Trustee's Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the Food Pantry.

2018 CALENDAR – DISCUSSION & VOTE

Supervisor O'Connor explained the 2018 calendar needed to be approved. The Board was given a draft meeting calendar. It was noted Libertyville Township was one of the few Townships which meet twice a month. Trustee Nield said he would like to keep the calendar "as is". Trustee August agreed.

A motion by Trustee Nield, seconded by Trustee August to keep the 2018 Calendar as presented (see calendar attached). On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

2017 – 18 SOCIAL SERVICE GRANT ALLOCATION– DISCUSSION & VOTE

The Township received 25 completed social service grant applications. The line item amount for the Grant Applications is \$100,000. The Board was each given a copy of all of the grant applications to review. Supervisor O'Connor announced each agency, and the amount requested. If an agency was present, they were given an opportunity to provide any additional information regarding their services.

Paula Lunden from Horsefeathers, which provides therapeutic horseback riding to individuals with disabilities, spoke on their behalf. Supervisor O'Connor said her son with autism has been active at Horsefeathers for over 12 years. Supervisor O'Connor recused herself from allocating funds for this organization citing a potential conflict of interest.

Janelle Moravek, Executive Director of Youth and Family Counseling spoke on the agency's behalf. Ms. Moravek said Youth and Family Counseling is an outpatient program that has served the community for over 50 years in the areas of emotional, behavioral and mental wellness.

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Each Trustee and the Supervisor announced what amount their recommended amount. The average was calculated by the township staff. Although none of the board members allocations exceeded the \$100,000 line item, the formula calculated a total allocation of \$101,625.00. There was consensus on the board to make an adjustment to the line item during end of the year reconciliation.

A motion by Trustee August, seconded by Trustee Kovatch to adopt the 2017-2018 Social Service Grant Allocations in the Total amount of \$101, 625.00. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

Supervisor O'Connor reported a successful volunteer work day was held on Saturday, September 23rd on the Rt. 137 property. It was a follow-up to the Lake County Audubon's birdscaping volunteer work days last year.

The Township received notice from Lake County Stormwater Management Commission that the Illinois EPA approved our 319 Grant application. It is a matching grant. The amount of the match provided will not exceed \$120,000. The final report of the completed project needs to be submitted by August 31, 2019.

NEW BUSINESS

The Township received a grant from the Morton Arboretum in the amount of \$11,450.00 to purchase trees. On Saturday, October 14th from 9:00 a.m. to 1:00 p.m., the Township will host a volunteer work day to plant 125 trees.

The Township will also participate in Cook Memorial Library's Touch the Truck event on Saturday, October 14th from 10:00 to noon. Food donations will be collected.

Social Worker Linda Blatnik is making a waiting list for LIHEAP applications at the Township office.

ADJOURNMENT

A motion to adjourn by Trustee Kovatch and a second by Trustee August. All in favor, aye. Motion carried.

Time: 8:05p.m.

Respectfully submitted,


Anne Hansen, Township Clerk