

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, September 24, 2015.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Phil Collins-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present. Also present were Marty Neal, Highway Commissioner, Linda Blatnik, Township Social Worker, Joy Bux, Accounting and Finance Specialist, and Gloria Dail Administrative Assistant.

APPROVAL OF MINUTES – REGULAR BOARD MEETING 9.10.15

A motion by Trustee Nield, seconded by Trustee White to approve the **Regular Board meeting minutes of 9.10.15** all in favor, aye. Motion carries.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White with a second by Trustee Collins to approve the expenditures from the **Town Fund** in the amount of **\$10,734.07**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee O'Connor and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$1,693.99**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee O'Connor and a second by Trustee Collins to approve the expenditures from the **Open Space Fund** in the amount of **\$591.33**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Marty Neal said the Tanglewood project is going smoothly. He invited the Board to visit the project site.

North Shore Gas is installing new gas mains in Sunset Acres.

Highway Commissioner Neal attended the Village of Green Oaks Board meeting to discuss the truck weight limitations on the unincorporated township roads. He learned from the Lake County Sheriff's Office that the Road District is going to have to update the current ordinance to make sure it complies with State Law. Discussion ensued.

Trustees' Report

Trustee O'Connor commented she and Clerk Hansen attended the TOI dinner in Barrington to represent Libertyville Township. Trustee O'Connor said it was great to be with all the other Townships.

Supervisor's Report

Supervisor O'Connor said the Governor signed into law the creation of a "Local Government Consolidation Committee". The Committee will focus on opportunities for local units to coordinate and/or consolidate services that will result in a cost saving to taxpayers with no reduction in service. Supervisor O'Connor, John Barrington, Ela Assessor, and Bill Kruckenberg, Ela Highway Commissioner, will be representing the Lake County townships.

AUDIT REVIEW – DAVID CAIN, CPA – MILBURN CAIN & CO.

David Cain from Milburn Cain & Co. reviewed the Township's Audit and answered questions from the Board. The Township's report was "clean" in all areas. Mr. Cain said Milburn Cain & Co. appreciate the opportunity to work with Libertyville Township. The records are accurate and well maintained and the personnel is very cooperative. Trustee White asked if the report found any areas where the Township could cut back financially. Mr. Cain said it is not the function of the audit to recommend changes. In response to the question, Mr. Cain said Libertyville Township runs a "tight ship".

2016 CALENDAR – DISCUSSION & VOTE:

In October, the Board will be approving the 2016 Calendar. Information provided to the Board included: a list of Federal holidays, the board meeting dates of all townships in Lake County and a draft meeting schedule calendar. It was noted most townships hold one meeting per month. It was noted a Special Call Meeting can be scheduled as needed. At the next meeting, the Board will consider start time, frequency of meetings and meeting date. Trustee Nield stated his preference for a 7:30 p.m. start time. Discussion ensued.

**SOCIAL SERVICE – Final Discussion & Vote
2015 - 2016 Allocations**

A motion by Trustee O'Connor, seconded by Trustee White to adopt the 2015-16 Social Service Grant Allocations in the amount of \$104,973.00. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

OLD BUSINESS

Supervisor O'Connor said the contractor has made a great deal of progress on the Route 137 Bull Creek Trail. More than ½ of the boardwalk has been installed. To date, the Township has not had any complaints from the neighbors. The rain has caused a slight delay. Discussion ensued.

Regarding the expansion of the Dial-A-Ride service, all of the partners have reached consensus on the service description. Supervisor O'Connor reviewed the service description. Trustee O'Connor asked if there will be service on Saturdays. Supervisor O'Connor said no. The County will be drawing up a Memorandum of Understanding for the individual boards to approve. Discussion ensued.

Supervisor O'Connor said GLSA will be attending the October 22nd meeting to discuss their desire to install artificial turf on Field 1 at the Complex. Discussion ensued.

NEW BUSINESS

Trustee O'Connor suggested a "brainstorming" session to introduce new ideas at the next meeting. Trustee Nield said he would like that as well. Supervisor O'Connor said the discussion item will be listed on the October 8th agenda.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Nield. All in favor, aye. Motion carries. **Time: 7:59 p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk