

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359  
Merrill Ct., Libertyville Illinois, on Thursday, July 23, 2015.**

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen-----CLERK**

**Phil Collins-----TRUSTEE**

**David Nield-----TRUSTEE**

**Robin M. O'Connor-----TRUSTEE**

**Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were Martin Neal, Highway Commissioner, Mike Zorn, Highway Department Operations Manager, and Pam Milroy, Financial Director.

**APPROVAL OF MINUTES**

**Regular Board Meeting Minutes of June 25, 2015 & July 9, 2015**

A motion by Trustee White to approve the Board meeting minutes of June 25, 2015, seconded by Trustee Nield, all in favor, aye. Motion carries.

A motion by Trustee Collins to approve the Board meeting minutes of July 9, 2015, seconded by Trustee Nield, all in favor, aye. Motion carries.

**Special Call Board Meeting July 1, 2015**

A motion by Trustee O'Connor, to approve the Special Call Board Meeting minutes by Trustee O'Connor, seconded by Trustee White, all in favor, aye. Motion carries.

**APPROVAL OF BILLS**

The Board reviewed the expenditures from the General Assistance Fund for the month of April, 2015.

**TOWN FUND**

Motion by Trustee Collins with a second by Trustee O'Connor to approve the expenditures from the **Town Fund** in the amount of **\$10,056.71**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**ROAD AND BRIDGE FUND**

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$24,174.15**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**OPEN SPACE FUND**

Motion by Trustee O'Connor and a second by Trustee White to approve the expenditures from the **Open Space Fund** in the amount of **\$10,093.30**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**CITIZENS' COMMENTS – None**

**TOWNSHIP REPORTS**

**ASSESSOR – Absent**

**CLERK - None**

**HIGHWAY COMMISSIONER**

The Highway Commissioner reported the resurfacing project at Sunset Acres and drainage project at Tanglewood Court will begin within the next several weeks.

**TRUSTEES – None**

**SUPERVISOR**

Supervisor O'Connor made some general announcements regarding the Food Pantry. The Township will be distributing vouchers to assist with the purchase of school supplies for families who use the food pantry. The vouchers are provided through cash donations to the food pantry.

**APPROVAL OF CHICAGO WILDERNESS MEMORANDUM OF UNDERSTANDING – DISCUSSION & VOTE**

Supervisor O'Connor said Trustee Collins and Trustee Nield had asked for more time to review the memorandum, so the vote was tabled for this meeting. Trustee White asked what the annual fee is. Supervisor O'Connor said \$400.00. Supervisor O'Connor said membership does not mandate the Township to take any activity. Discussion ensued.

A motion by Trustee O'Connor, seconded by Trustee White, to approve the Chicago Wilderness Memorandum of Understanding. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye. Supervisor O'Connor, aye. Motion carries.

**APPROVAL OF WHARTON CONTRACTING FOR SEALCOATING AT LINDHOLM PARK & ATKINSON PRESERVE PROPERTY – DISCUSSION & VOTE**

**Page 3 Minutes 7.23.15**

After some discussion a motion by Trustee Collins, seconded by Trustee O'Connor to approve the proposal from Wharton Contracting for Sealcoating at Lindholm Park and Atkinson Preserve for the amount of \$4,330. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**APPROVAL OF PROCLAMATION FOR THE 25<sup>TH</sup> ANNIVERSARY OF THE AMERICANS WITH DISABILITIES ACT – DISCUSSION & VOTE**

Clerk Hansen read the Proclamation for the 25th Anniversary of the Americans with Disabilities Act. A motion by Trustee Nield, seconded by Trustee O'Connor to approve the Proclamation. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**OLD BUSINESS**

Supervisor O'Connor said 12 agencies have picked up applications for the social service grants. The applications are due Tuesday, August 18. The Board will be discussing and awarding the allocations in September.

The Board received copies of the site management plans for this year. Supervisor O'Connor asked the Board to contact her with any questions they may have. Trustee Nield complimented the Supervisor for implementing the plan and said having a site management plan annually reviewed is "awesome".

The Board received a copy of the letter that will be sent to residents of Timber Creek and Bull Creek subdivision updating them on the status of the project. The Board also received a copy of the lease agreement from ComEd. It has been reviewed by Counsel. It is a 20 year agreement with a 10 year extension. The lease agreement will include dates in the site management plan so the information is tracked. The Township received the copy of the insurance listing ComEd as additionally insured. The Township will send the 2 originals of the signed lease agreement, the Certificate of Insurance and a copy of the agenda & minutes from the July 1<sup>st</sup> Special Call Meeting. The pre-construction meeting was held this week. The work should begin within the next couple of weeks.

**NEW BUSINESS – None**

**ADJOURNMENT**

A motion by Trustee White seconded by Trustee O'Connor to adjourn the meeting, all in favor, aye. Motion carries.

**Time: 7:16**

Respectfully submitted,



Anne Hansen  
Township Clerk