

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, May 9, 2019.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present. Assessor Peggy Freese, Highway Commissioner Marty Neal and Administrative Assistant Gloria Dail were also present.

APPROVAL OF MINUTES – April 25, 2019

A motion by Trustee Kovatch and a second by Trustee White to approve the April 25, 2019 Board meeting minutes. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Nield and a second by Trustee Kovatch to approve the expenditures from the **Town Fund** in the amount of **\$33,769.83**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$17,240.63**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the **Open Space Fund** in the amount of **\$47,240.63**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report

Assessor Freese announced it was her last Township Board meeting. Assessor Freese thanked her staff, the Board and all the residents of Libertyville Township for the honor to serve. Assessor Freese said she is very proud of the work she and her staff have accomplished and has found the work very rewarding.

Clerk's Report

Clerk Hansen thanked Assessor Freese for her excellent service over the years and wished her well in her retirement.

Highway Commissioner's Report

Highway Commissioner Neal said the Road District has been dealing with a lot of road maintenance, pot holes etc. The Road District is planning for the Casey Road mill and pave project.

Highway Commissioner Neal also wished Assessor Freese well and thanked her for her service.

Trustee's Report

Trustees thanked Assessor Freese for her great service, and congratulated her on her retirement.

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the Food Pantry.

RESOLUTION 2019-R-6

APPOINTMENT OF JIM MORAN TO THE BOARD OF TRUSTEES OF THE LIBERTYVILLE FIRE PROTECTION DISTRICT

Every year the Township approves the appointment to the Libertyville Fire Protection District Board. The Fire Protection Board makes the recommendation to the Township Board. Jim Moran had previously served on the Fire Protection District Board and the Board is recommending Jim be reappointed to the Board. Copies of the resolution were made available.

A motion to waive the reading of the resolution and approve the appointment of Mr. Jim Moran to the Libertyville Fire Protection Board by Trustee Nield and a second by Trustee White. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Clerk Hansen administered the Oath to Mr. Moran.

**FARM LICENSE BID RT. 21 EASTERN EGIDI PARCEL – 16.9 ACRES
HAY PRODUCTION ONLY – DISCUSSION & VOTE**

Supervisor O'Connor said the Township received one bid in the amount of \$75.00 per acre from Robert Haraden.

A motion by Trustee Kovatch and a second by Trustee Nield to award the Rt. 21 Eastern Egidi License Agreement to Robert Haraden in the amount of \$75.00 per acre. Discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**FARM LICENSE BID GETZ RIVER ROAD PARCELS – 46 ACRES
HAY PRODUCTION/PADDOCKS – DISCUSSION & VOTE**

Supervisor O'Connor said the Township received one bid in the amount of \$200.00 per acre from Independence Farms.

A motion by Trustee Kovatch and a second by Trustee Nield to award the Getz River Road Parcels License Agreement to Independence Farms in the amount of \$200.00 per acre. Discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL OF THE CONTRACT WITH PEARSON, BROWN & ASSOCIATES
FOR THE ENGINEERING SERVICES AT THE ST. MARY'S ROAD PROPERTY
IN THE AMOUNT OF \$36,500.00 – DISCUSSION & VOTE**

Supervisor O'Connor said the Board received a copy of the contract in their packets.

A motion by Trustee August and a second by Trustee Nield to approve the contract with Pearson, Brown & Associates for the engineering services at the St Mary's Road Property in the amount of \$36,500.00. Discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

2019-20 DRAFT TOWN FUND BUDGET – DISCUSSION

Supervisor O'Connor updated the budget based on feedback received from Trustee Nield. There was additional discussion. Supervisor O'Connor stated the Public Budget Hearing & Board vote will occur on May 23, 2019.

2019-20 DRAFT ROAD DISTRICT BUDGET – DISCUSSION

Highway Commissioner Neal highlighted some minor changes made to the budget. There was additional discussion.

**ACCEPTANCE OF THE RESIGNATION OF ASSESSOR PEGGY FREESE-
DISCUSSION & VOTE**

A motion by Trustee August and second by Trustee White to accept the resignation of Assessor Peggy Freese effective 4:00 p.m. on Tuesday, June 4, 2019. On roll call vote:

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Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

RESOLUTION 2019-R-7 RECOGNIZING PEGGY A. FREESE FOR HER YEARS OF SERVICE AS THE LIBERTYVILLE TOWNSHIP ASSESSOR

Supervisor O'Connor personally thanked Assessor Freese for her great work and dedication.

Supervisor O'Connor presented the resolution to Assessor Peggy Freese. Supervisor O'Connor read the resolution to Assessor Freese. The resolution recognized Ms. Freese for her 22 years of commitment, loyalty and dedicated service. See resolution attached.

OLD BUSINESS

The Township has received all the required permits for the 319 Grant. Construction for the project has begun.

Lake County's Paratransit Market Study is complete and is posted on their website: www.lakecountyil.gov/3770/Paratransit-Market-Study.

NEW BUSINESS

Supervisor O'Connor and Trustee August will not be able to participate in the Libertyville Day's Parade this year. The Board decided by consensus not to participate this year.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Kovatch. All in favor, aye. Motion carried.

Time: 7:32 p.m.

Respectfully submitted,



Anne Hansen, Township Clerk

RESOLUTION

*Recognizing Peggy A. Freese for her years of service as the
Libertyville Township Assessor*

2019-R-7

WHEREAS, *Peggy A. Freese has been a dedicated Township Assessor; and*

WHEREAS, *in May 1997, she was elected to the Office of Libertyville
Township Assessor; and*

WHEREAS, *she also worked in the Assessor's Office summers of 1975, 76,
77, 79 and fall of 85; and*

WHEREAS, *she served with loyalty to her oath of office; and*

WHEREAS, *under Peggy A. Freese's leadership, the office has observed the
highest standards with concern for the citizens of Libertyville Township; and*

WHEREAS, *Peggy A. Freese leaves Libertyville Township with a record of
many years of commitment to public service; and*

NOW, THEREFORE, BE IT RESOLVED, *by the Supervisor of
Libertyville Township and the Township Board that Peggy A. Freese is honored and
remembered for her steadfast and dedicated service to Libertyville Township; and*

BE IT FURTHER RESOLVED *that this resolution shall be presented to
Peggy A. Freese in honor of her 22 years of public service.*

DATED, AT LIBERTYVILLE, LAKE COUNTY, ILLINOIS *on this
ninth day of May 2019.*



*Kathleen M. O'Connor
Libertyville Township Supervisor*