

## **MINUTES – BOARD OF TOWN TRUSTEES**

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### **STATE OF ILLINOIS LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES** met virtually on Zoom Thursday, May 28, 2020 at 7:00 p.m. The Zoom link was published with the agenda and posted on the Township website Tuesday, May 26, 2020.

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen----- CLERK**

**Carol A. August----- TRUSTEE**

**Matthew A. Kovatch----- TRUSTEE**

**David Nield----- TRUSTEE**

**Terry A. White----- TRUSTEE**

Supervisor O'Connor called the virtual Zoom meeting (due to Covid-19 virus) to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were virtually present except Trustee August. Highway Commissioner Neal and Assessor Feeney were also present.

#### **APPROVAL OF MINUTES – May 14, 2020**

A motion by Trustee Nield and a second by Trustee White to approve the May 14, 2020 Board meeting minutes. All in favor, aye. Motion carried.

#### **APPROVAL OF BILLS**

##### **TOWN FUND**

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Town Fund** in the amount of **\$40,711.14**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

##### **ROAD AND BRIDGE FUND**

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$21,825.72**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

##### **OPEN SPACE FUND**

Motion by Trustee Nield and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$37,744.32**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

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**Citizens' Comments**

Citizens were invited on the website to send questions or concerns via email. The Township did not receive any public comment.

**TOWNSHIP REPORTS:**

**Assessor's Report**

Assessor Feeney said tax bills have gone out and calls have decreased. Residents have the option to split up their payments in installments through November 2020.

**Clerk's Report**

Clerk Hansen said once the approved Budget is signed, it will be filed by mail at the County before June 30, 2020 in accordance with the statute.

**Trustee August joined the Board 7:11 p.m.**

**Highway Commissioner's Report**

Highway Commissioner Neal said Rockland Road project is going well. The month of May has been extremely busy with record rain. Drainage improvements have gone out for bid on Casey Road, Oak Spring Lane and Countryside Manor.

**Trustees' Report – None**

**Supervisor's Report – None**

**APPROVAL TO AWARD LICENSE AGREEMENT TO BLANMAR HILLS LLC (EGIDI PARCEL) – DISCUSSION & VOTE**

Supervisor O'Connor said there was only one bid from Blanmar Hills LLC for \$150 per acre. The agreement is for 3 years.

A motion by Trustee August and a second by Trustee White. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL OF CHANGES TO EMPLOYEE COMPENSATION IN RELATION TO COVID-19 – DISCUSSION & VOTE**

Supervisor O'Connor reduced some employees' hours through the end of June, possibly July since their jobs are not conducive for working remotely. Trustee White asked if the Township could think of extra things for the employees to do remotely. Supervisor O'Connor said there really is not and it may take a while for things to get back to normal.

A motion by Trustee Nield and a second by Trustee August to approve the changes to employee compensation in relation to Covid-19. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**BOARD BUDGET DISCUSSION**

- a. Road and Bridge Budget – Review
- b. Township Budget – Review

**CLOSE REGULAR BOARD MEETING AND OPEN THE BUDGET HEARING VOTE**

A motion by Trustee August and a second by Trustee Kovatch to close the regular Board meeting and open the Budget Hearing, all in favor, aye. Motion carried. **Time: 7:26 p.m.**

Supervisor O'Connor first opened the floor for citizens' comments on the Road & Bridge Budget. There were none.

Supervisor O'Connor opened the floor for citizens' comments on the Town Budget. There were none.

A motion by Trustee August and a second by Trustee Kovatch to approve the 2020 - 2021 Road and Bridge Budget. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye Trustee Kovatch, aye, Supervisor O'Connor, aye, Motion carried.

**CLOSE BUDGET HEARING AND OPEN REGULAR BOARD MEETING – VOTE**

- a. Township Budget Discussion
- b. Township Budget Action/Roll Call Vote

A motion by Trustee August and a second by Trustee Kovatch to close the Budget hearing and open the regular Board meeting. All in favor, aye. Motion carried. **Time: 7:29 p.m.**

Supervisor O'Connor asked if there was any additional discussion regarding the Township Budget. There were none.

A motion by Trustee Nield and a second by Trustee White to approve the 2020-2021 Town Budget. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**OLD BUSINESS**

Supervisor O'Connor said the signature sheets for the approved bills and the Budgets will be at the Township Office for the Supervisor, Trustees, and the Clerk to sign. The Clerk will send the signed 2020-2021 Budgets to the County for receipt before June 30, 2020 as the statute requires.

**NEW BUSINESS**

Highway Commissioner Neal complimented the Supervisor, Assessor, Clerk, and all staff members at the Township and Road District for their hard work and dedication during this difficult time. Highway Commissioner Neal said Supervisor O'Connor has been working around the clock in order to keep things going at the Township and the Food Pantry.

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**ADJOURNMENT**

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye.  
Motion carried. **Time: 7:34 p.m.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Hansen". The signature is written in black ink and is positioned above the typed name and title.

Anne Hansen  
Township Clerk