

**MINUTES – BOARD OF TOWN TRUSTEES**

---

**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, May 24, 2018.**

**Kathleen M. O'Connor-----SUPERVISOR  
Anne Hansen----- CLERK  
Carol A. August----- TRUSTEE  
Matthew A. Kovatch----- TRUSTEE  
David Nield----- TRUSTEE  
Terry A. White----- TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present. Also present was Gloria Dail, Administrative Assistant.

**APPROVAL OF MINUTES – May 10, 2018**

A motion by Trustee Nield and a second by Trustee Kovatch to approve the May 10, 2018 meeting, all in favor, aye. Motion carried.

**APPROVAL OF BILLS**

**TOWN FUND**

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **16,880.91**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**ROAD AND BRIDGE FUND**

Motion by Trustee August and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$10,496.10**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**OPEN SPACE FUND**

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$8,076.04**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**Citizens' Comments – None**

**TOWNSHIP REPORTS:**

**Assessor's Report – Absent**

**Clerk's Report**

Clerk Hansen said the Prevailing Wage Resolution will be approved at the June 14, 2018 meeting.

**Highway Commissioner's Report – Absent**

**Trustees' Report – None**

**Supervisor's Report**

Long-time Township food pantry volunteer, Pamela Hoffmeister, was inducted into the Volunteer Hall of Fame by the Libertyville Senior Council on May 17, 2018 at the Libertyville Civic Center. Pam has worked tirelessly and cheerfully at the Township Food Pantry since 2007.

The Community has been incredibly generous the last several weeks. Last Saturday was the US Post Office's Stamp out Hunger Campaign. They collected 4,200 lbs of food for the pantry. The food pantry received 400 lbs of food from Vinyl Record Sale held on Saturday, May 19<sup>th</sup>. Pizzeria Deville donated \$2,163.00 from their Chef Series.

Supervisor O'Connor co-presented at the Lake County Center for Independent Living with County Board Member Chuck Bartels and Ashely Lucas from Lake County Division of Transportation. Supervisor O'Connor discussed paratransit in Lake County.

**DOCUMENT OF PRESENTATION - PROCLAMATION PRESENTED TO AUGUST W. HOCK, PRESIDENT, LIBERTYVILLE FIRE PROTECTION DISTRICT**

August W. Hock is retiring from his 29 years of service to the Libertyville Fire Protection District. Supervisor O'Connor thanked him for his faithful and selfless service and said it has been a "joy and honor to have worked with you". He was presented him the Proclamation. August Hock said a lot has changed since he first started with the LFPB and the residents are very well served.

**RESOLUTION 2018-R-6**

**APPOINTMENT OF CRAIG DOWDEN TO THE BOARD OF TRUSTEES OF THE LIBERTYVILLE FIRE PROTECTION BOARD – DISCUSSION AND VOTE:**

Every year the Township approves the appointment to the Libertyville Fire Protection Board. The Fire Protection Board makes the recommendation to the Township Board and recommended Craig Dowden be appointed. Copies of the resolution were available for the public.

A motion by Trustee Kovatch and a second by Trustee White to waive the reading of the resolution and appoint Mr. Craig Dowden to the Libertyville Fire Protection District Board. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**RESOLUTION 2018-R-7**

**APPOINTMENT OF LEE HAAK TO THE BOARD OF TRUSTEES OF THE LIBERTYVILLE FIRE PROTECTION DISTRICT BOARD**

**DISCUSSION AND VOTE:**

The Fire Protection District Board recommended the reappointment of Lee Haak. Copies of the resolution were available for the public. A motion by Trustee Nield and a second by Trustee August to waive the reading of the resolution and reappoint Lee Haak to the Libertyville Fire Protection District Board. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Craig Dowden and Lee Haak took their oaths led by Clerk Hansen. The Township Board congratulated them on their appointments and thanked them for their willingness to serve.

**HEY AND ASSOCIATES, INC. – PROPOSAL FOR ADDITIONAL CONSULTING SERVICES FOR THE BULL CREEK HEADWATERS RESTORATION PROJECT**

**DISCUSSION AND VOTE:**

After some discussion, a motion by Trustee Kovatch and a second by Trustee Nield to approve the proposal for additional consulting services for the Bull Creek Headwater Restoration Project. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL TO AWARD CLEAN CUT TREE SERVICE FOR HAULING AWAY PILED LOGS AND BRUSH AT ST. MARY'S ROAD SOUTH PROPERTY \$4,500**

**DISCUSSION AND VOTE:**

After some discussion, a motion by Trustee White and a second by Trustee Nield to award Clean Cut Tree Services the contract to haul away piled logs and brush from the St. Mary's Property in the amount of **\$4,500**. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL TO AWARD CLEAN CUT TREE SERVICE FOR REMOVAL OF BRANCHES AND HAUL AWAY LOGS AT CASEY ROAD SOUTH PROPERTY \$2,500 - DISCUSSION AND VOTE:**

After some discussion, a motion by Trustee Nield and a second by Trustee August to award Clean Cut Tree Services the contract for the removal of a trees on the Casey Road South and Canterbury Property in the amount of **\$2,500**. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**OLD BUSINESS**

Supervisor O'Connor stated the next Board meeting is June 14, 2018. The Township will be participating in the Libertyville Days Parade on June 16<sup>th</sup>.

**NEW BUSINESS**

There will be two Open Space Volunteer Work Days in June. The first will be held on Saturday, June 9<sup>th</sup> at Donnelley Prairies and Oaks; 2,500 plugs will be planted. The plugs were purchased with a variety of grant dollars coordinated and donated from the Lake County Audubon Society. The second will be held on Saturday, June 16<sup>th</sup> at Oak Openings; 50 trees will be planted. The trees were purchased with funds from the U.S. Forestry Department and Morton Arboretum grant. Details for both events are on the Township website.

**ADJOURNMENT**

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye. Motion carried.

**Time: 7:31p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk