

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, May 12, 2016.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Lawrence W. Falbe-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were Marty Neal, Highway Commissioner, Joy Bux, Accounting & Finance Specialist, Mike Zorn, Highway Department Operations Manager, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – Board meeting minutes April 21, 2016

A motion by Trustee Falbe seconded by Trustee O'Connor to approve the Board Meeting Minutes of April 21, 2016, all in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White with a second by Trustee Falbe to approve the expenditures from the **Town Fund** in the amount of **\$42,877.20**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee O'Connor and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$53,063.99**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee Falbe to approve the expenditures from the **Open Space Fund** in the amount of **\$13,299.82**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Neal said residents become nervous when there is a significant amount of rain. With the assistance of the County, the Road District has cleaned out culverts and storm drains to allow proper drainage.

Peter Baker was awarded the bid for the resurfacing project at Bull Creek, Ballard and Linden. Patching will be done throughout the Township.

Trustee White asked how the new culverts on Rockland and Tanglewood Roads handled the rain. Highway Commissioner Neal said the culverts are working extremely well. There was a minor problem of water ponding on the east and west side of Tanglewood so the contractor regraded and matted the area; it is flowing smoothly.

Trustees' Report

Trustee O'Connor asked if the Township is participating in the Libertyville Day's parade. Supervisor O'Connor said the Township is not registered but if the Board is interested she'll submit an application.

Trustee Falbe thanked the Township officials and staff for presenting information on township government to his daughter's Girl Scout Troop.

Supervisor's Report

There were general announcements about the Food Pantry.

APPROVAL OF CONSULTANT SERVICES WITH PEPPER CONSTRUCTION FOR THE RIVER ROAD PROPERTY CONVERSION – DISCUSSION & VOTE

Supervisor explained the scope of the professional services Pepper Construction would be providing for the removal of the home on River Road. Trustee Falbe suggested the Township attorney look over the contract before the Board approves it. Trustee Falbe recommended the Township consider making this a policy going forward. Supervisor O'Connor said a majority of contracts are reviewed but the professional services being provided here are very limited in scope. Discussion ensued. The vote on the contract will be tabled until the next meeting.

2016-17 DRAFT TOWN FUND BUDGET – DISCUSSION

The Supervisor identified a few line item changes to the draft budget. Discussion ensued.

2016-17 DRAFT ROAD & BRIDGE BUDGET – DISCUSSION

Discussion ensued.

OLD BUSINESS

Supervisor O'Connor provided the ridership data on the first month for the expanded Dial-a-Ride service. Ridership updates will be given monthly. Discussion ensued.

The Milwaukee Avenue Parcel is out for bid. The bid opening will be Thursday, May 19 at 10:15 a.m. The River Road Parcel is also out for bid. Its bid opening is scheduled for Friday, May 20 at 10:15 a.m. Discussion ensued.

NEW BUSINESS

The Supervisor reported four companies submitted Requests for Qualifications: Applied Ecological Services, Cardno, Hey & Associates, Inc., and Land and Water Resources, Inc. The Board received a copy of each of the RFQ's and a copy of the matrix that will be used during the interview process. Interviews will be scheduled with each of the companies. Supervisor O'Connor, Sarah Surroz, Damon Cederberg and Jon Happ, Open Space Field Coordinators, will be participating in the interview process. Trustee Falbe asked about the timeline for the project. Supervisor O'Connor said it may take up to 3 years for mitigation bank to be permitted. The Township is in the beginning stages of determining if a bank is viable on the proposed site. Discussion ensued.

ADJOURNMENT

A motion to adjourn, all in favor, aye. Motion carried. **Time: 7:44 p.m.**

Respectfully submitted,

A handwritten signature in blue ink that reads "Anne Hansen". The signature is written in a cursive, flowing style.

Anne Hansen, Township Clerk