

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, May 10, 2018.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present except Trustee August. Marty Neal, Highway Commissioner, and Gloria Dail, Administrative Assistant, were also present.

APPROVAL OF MINUTES – April 26, 2018

A motion by Trustee Nield, seconded by Trustee White to approve the April 26, 2018 meeting, all in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Kovatch with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$9,412.93**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Nield and a second by Trustee Kovatch to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$5,488.84**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$6,301.33**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

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Citizens' Comments

Reva Kaplan of Countryside Manor complimented Highway Commissioner Neal on his hands on handling of the July 2017 flooding in her neighborhood.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen reminded the Board the 5K Fun Run for Open Space will be held July 14, 2018. Registration information will be available soon.

Highway Commissioner's Report

- **Update on Diamond Lake Road Re-Surfacing Project** - The resurfacing on the side streets of Diamond Lake Road has started.

Trustee's Report – None

Supervisor's Report

The organizations who donated to the food pantry in April were acknowledged and thanked.

On Saturday, May 19, 2018, the U. S. Postal Service has their STAMP OUT HUNGER campaign; they will be collecting for the Libertyville Township Food Pantry.

Some Libertyville Township residents are holding a Vinyl Record Sale on Saturday, May 19, 2018. Attendees have been asked to bring a food item for the Libertyville Township Food Pantry.

APPROVAL TO AWARD SUPERIOR PAVING INC. FOR SEALCOATING TOWNSHIP CAMPUS, LINDHOLM PARK & ATKINSON PRESERVE PROPERTY IN THE AMOUNT OF \$7,025 – DISCUSSION AND VOTE:

The Township received 2 quotes: one from Superior Paving in the amount of \$7,205 and the other from Kaplan in the amount of \$8,996. The Board was given a document with a breakdown of the quotes received.

A motion by Trustee White, seconded by Trustee Kovatch to award the Sealcoating contract to Superior Paving, Inc. in the amount of \$7,025. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

BOARD BUDGET DISCUSSION

- a. Road & Bridge Budget – Supervisor O'Connor asked if there were any more questions regarding the Road and Bridge Budget. There was no additional questions by the Board.

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- b. Township Budget – Supervisor O’Connor asked if there were any more questions regarding the Town Budget. There were no additional questions by the Board.

A motion by Trustee Kovatch, seconded by Trustee White to close the regular board meeting and open the **Open Budget Hearing**. All in favor, aye. Motion carried.

OPEN BUDGET HEARING – VOTE

- a. ROAD & BRIDGE BUDGET/CITIZENS’ COMMENTS – There was no citizens’ comments for the Road and Bridge Budget.
- b. TOWNSHIP BUDGET/CITIZENS’ COMMENTS – There was no citizens’ comments for the Road and Bridge Budget.
- c. VOTE - ROAD & BRIDGE/ROLL CALL VOTE

A motion by Trustee White, seconded by Trustee Nield to approve the 2018 - 2019 Road & Bridge Budget. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

CLOSE BUDGET HEARING – VOTE

OPEN REGULAR BOARD MEETING VOTE

A motion by Trustee Nield, seconded by Trustee Kovatch to close the budget hearing and open the regular board meeting. All in favor, aye. Motion carried.

- a. Township Budget Discussion – There was no additional discussion.
- b. Township Budget Acton/Roll Call Vote

A motion by Trustee Kovatch, seconded by Trustee White to approve the 2018 – 2019 Town Budget. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

OLD BUSINESS

Supervisor O’Connor stated on Tuesday, May 8, 2018, the Illinois Nature Preserve Commission granted preliminary approval for additional acres to the Donnelley Nature Preserve Buffer Addition to the Almond Marsh Nature Preserve. Final approval will occur at the September meeting.

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Kovatch. All in favor, aye. Motion carried.

Time: 7:19p.m.

Respectfully submitted,



Anne Hansen, Township Clerk