

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, March 12, 2015.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Phil Collins-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were, Marty Neal, Highway Commissioner, Mike Zorn, Highway Department Operations Manager, Damon Cederberg and Jon Happ Open Space Field Coordinators, Pam Milroy, Financial Director, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – Regular Board Meeting Minutes of 2.26.15 and Executive Session Minutes of 2.26.15

A motion by Trustee Collins to approve the **Regular Board meeting minutes of 2.26.15** seconded by Trustee Nield, all in favor, aye. Motion carries.

A motion by Trustee Nield to approve but not release the **Executive Session Minutes of 2.26.15** seconded by Trustee Collins, all in favor, aye. Motion carries.

APPROVAL OF BILLS

Supervisor O'Connor asked if there were any questions regarding the G.A. bills for the month of January, which was included in the Trustees packets.

TOWN FUND

Motion by Trustee O'Connor with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$41,821.28**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee Nield and a second by Trustee O'Connor to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$4,357.65**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

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OPEN SPACE FUND

Motion by Trustee Collins and a second by Trustee White to approve the expenditures from the **Open Space Fund** in the amount of **\$376.65**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

CITIZENS' COMMENTS - None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen reported the consolidated election will be held April 7, 2015. Calendars of various upcoming dates and locations were made available.

Highway Commissioner's Report

Marty Neal, Highway Commissioner said the Highway Department will be working on milling and paving various roads and replacing culverts throughout the Township during the next several months.

Trustees' Report – None

Supervisor's Report

- There were general announcements about contributions and upcoming events regarding the Food Pantry.
- Supervisor O'Connor said the annual Volunteer Appreciation tea was very well attended and Linda Blatnik, Donna Von Allmen, and Alex Rodriguez did a wonderful job.
- Supervisor O'Connor said the Village of Libertyville will begin a large water main project this spring in which the contractor may need access to the site by the way of the soccer complex. The Village scheduled a pre-construction meeting, LTSC and the Township were in attendance. The Township will be notified if access to the job site from the soccer complex is needed.
- The Supervisor and Highway Commissioner attended the Libertyville Leadership Summit which tentatively plans to meet on a quarterly basis.

ANNUAL SOCIAL SERVICE REPORT

Supervisor O'Connor presented the 2014 Social Service Report. See attached report.

ANNUAL OPEN SPACE REPORT

Damon Cederberg and Jon Happ, Open Space Field Coordinators gave a PowerPoint presentation to the Board. Supervisor O'Connor provided copies of the 2014 Open Space Report to the Board. See attached report.

APPROVAL OF ESTOPPEL AND CONSENT REGARDING FARM AND GRAZING LICENSE AGREEMENT DATED NOVEMBER 15, 2012 BETWEEN THE TOWN OF LIBERTYVILLE AND DAYBREAK STABLES, INC. – DISCUSSION & VOTE:

Supervisor O'Connor stated Daybreak Farms has been on the market. The potential buyer contacted the Township and is requesting an extension of the current license agreement during the transaction period. The current license agreement is set to expire on December 31, 2015. The potential buyer understands once the agreement expires, the Township will need to go out for bid. A motion by Trustee Nield, seconded by Trustee White to approve the Estoppel and Consent regarding Farm and Grazing License Agreement dated November 15, 2012 between the Town of Libertyville and Daybreak Stables. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

PROCLAMATION – BLUE KIDS LAKE COUNTY - DISCUSSION & VOTE

April is Child Abuse Prevention Month. The Township has been asked to pass this proclamation in support of keeping kids safe in our community. Clerk Hansen read the proclamation. A motion by Trustee O'Connor seconded by Trustee White to approve the Proclamation as presented. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries. See proclamation attached.

ANNUAL TOWN MEETING AGENDA

The Annual Town Meeting is scheduled for Tuesday, April 14th, @ 7:00 p.m. A motion by Trustee O'Connor, seconded by Trustee Collins, to approve the Annual Town Meeting Agenda scheduled for Tuesday, April 14th, 2015. All in favor, aye. Motion Carries.

The Clerk will publish the Agenda with the local paper, and it will be posted in 3 central locations around the Township.

OLD BUSINESS – None

NEW BUSINESS – None

EXECUTIVE SESSION – None

ADJOURNMENT

A motion to adjourn by O'Connor and a second by Trustee White. All in favor, aye, Motion carries. **Time: 8:02 p.m.**

Respectfully submitted,

Anne Hansen, Township Clerk