

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, February 28, 2019.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present except Trustee August. Highway Commissioner Marty Neal was also present.

APPROVAL OF MINUTES – February 14, 2019

A motion by Trustee Kovatch and a second by Trustee White to approve the February 14, 2019 Board meeting minutes. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Town Fund** in the amount of **\$29,745.08**. There was some discussion regarding an invoice from Hey & Associates, Inc. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$20,445.43**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White, and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$11,187.08**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

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Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen distributed a calendar of events for the April 2, 2019 Consolidated Election.

Highway Commissioner's Report

Highway Commissioner Neal said the Road District has been called out 6 times in the last 2 weeks for weather events. The Road District ordered an additional 3 tons of salt and is actively repairing the pot holes.

Road District Proposed 5 Year Road Maintenance Program was presented. It will be posted on the Township website.

Trustees' Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the Food Pantry. The Annual Food Pantry Volunteer Appreciation Tea was held on February 27th and coordinated by Donna Von Allmen.

RECONCILIATION RESOLUTIONS:

At the last meeting in February, the Township may transfer up to 10% of the money in line items that are negative. Historically, the auditors have recommended the practice for end of the year housekeeping. If it wasn't done, it would be required later. See attached Resolutions.

a. Resolution 2019-R-1

Line item transfers within the Town Fund-Discussion & Vote

A motion by Trustee Nield and a second by Trustee White to waive the reading and approve Resolution 2019-R-1 Line item transfers within the Town Fund. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

b. Resolution 2019-R-2

Line item transfers within the Road & Bridge Fund-Discussion & Vote

A motion by Trustee Kovatch, and a second by Trustee White, to waive the reading and approve Resolution 2019-R-2 Line item transfers within the Road & Bridge Fund. The Board was not able to transfer funds for all of the line items that were negative. Due to a truck purchase, the Road District had more than the allowed 10%. The negative line items will be addressed in the annual audit. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

c. Resolution 2019-R-3

Line item transfers within the Open Space Fund-Discussion & Vote

A motion by Trustee Kovatch and a second by Trustee White, to waive the reading and approve Resolution 2019-R-3 Line item transfers within the Open Space Fund. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

Supervisor O'Connor reviewed the calendar for the next few meetings and reminded the Board there will be a regular Board Meeting immediately following the Annual Town Meeting on April 9th. The Annual Town Meeting agenda will be approved at the March 14th Board Meeting. No agenda items have been submitted from electors. A vote will be taken by electors for the sale of a Township truck and additional items that will be listed on the agenda.

NEW BUSINESS

Clerk Hansen announced she will not be organizing the 5K Open Space District run this year. The Township will need to decide if it wants to continue with the event and determine who will organize it.

ADJOURNMENT

A motion to adjourn by Trustee Kovatch and a second by Trustee White. All in favor, aye. Motion carried.

Time: 7:32 p.m.

Respectfully submitted,



Anne Hansen, Township Clerk