

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS
LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, October 8, 2015.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Phil Collins-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee O'Connor. Also present were Marty Neal, Highway Commissioner, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – REGULAR BOARD MEETING SEPTEMBER 24, 2015

A motion by Trustee White, seconded by Trustee Collins to approve the **Regular Board meeting minutes of 9.24.15** all in favor, aye. Motion carries.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Nield with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$149,951.27**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee Collins and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$10,597.35**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, Supervisor O'Connor, aye. Motion carries.

Trustee O'Connor joined the Board at 7:04 p.m.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$10,891.81**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Marty Neal said the Rockland Road project will be delayed 2 weeks because the contractor inadvertently hit a gas line. Sunset Acres project is going well and on schedule. Discussion ensued.

Trustees' Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the Food Pantry. Libertyville High School will be leading a food drive for the pantry during October. This month the Township will be processing LIHEAP-energy assistance applications. It is anticipated the Township will experience a significant increase in requests due to changes at Lake County Community Action Partnership.

2016 CALENDAR – DISCUSSION & VOTE

The Board was given a draft calendar of anticipated agenda items for the upcoming year and a list of meeting times for the other townships in Lake County. Supervisor O'Connor said based on the projections, she suggests the Board consider going down to one meeting per month. After some discussion the Board decided to have one meeting on the slower months (November, December, March and July), and 2 meetings in January, February, April, May, June, August, September, and October. The Board agreed to keep the meetings on Thursday evenings at 7:00 p.m. Trustee Nield asked about the possibility of teleconferencing meetings. Supervisor O'Connor stated "teleconference meetings" may be a violation of the Open Meetings Act. She will consult the attorney. Discussion ensued.

A motion by Trustee Collins, seconded by Trustee O'Connor to approve the 2016 Township Calendar. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

NEW INITIATIVES – DISCUSSION

Trustee O'Connor said she would like the Township to be more solicitous in encouraging people to come to the Board meetings by reaching out to Boy Scout Troops and faith-based organizations. In addition, she would like "government days" as the theme for a meeting.

Trustee Nield suggested taking some of the meetings during the year "on the road" as a method of outreach. Trustee O'Connor agreed. Trustee White said the social service grant allocations provided to the 22 organizations each year is community outreach. Supervisor O'Connor said she does represent the Township at meetings in the community which are educational and collaborative. Discussion ensued.

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Trustee Nield recommended hiring a "tech savvy person" to upgrade our website capabilities. Trustee O'Connor agreed.

Supervisor O'Connor thanked the Board for their ideas.

APPROVAL OF WETLAND DELINEATION PROPOSAL NOT TO EXCEED \$8,000 ON PARCELS LOCATED ON CASEY NORTH & CASEY SOUTH – DISCUSSION & VOTE

Supervisor O'Connor said the Township is beginning to implement the Casey Road Land Use Conceptual Plan. The Township has met once with a representative from the U.S. Army Corps to discuss the possibility of wetland mitigation site. A follow up meeting is scheduled for mid-November. In anticipation of the meeting, the Township will need to provide a wetland delineation of the parcels. Prior to the agenda being posted, the Township had not received all of the proposals. Supervisor O'Connor said the Township has a very small window to accomplish this task. Supervisor O'Connor gave the Board a list of the proposals. The completion date is November 1, 2015.

Trustee Nield pointed out to the Board the parcels he would like to remain in row crops. Trustee Nield stated these crops are part of our heritage. Discussion ensued.

A motion by Trustee Nield, seconded by Trustee White to approve the wetland delineation proposal by ILM in the amount of \$5,110 for parcels located on Casey North & Casey South. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

OLD BUSINESS

Supervisor O'Connor said the decking for the board walk is nearly complete; the railings will be installed. It is anticipated the grading will begin next week.

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Nield. All in favor, aye, Motion carries. **Time: 8:07 p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk