

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359
Merrill Ct., Libertyville Illinois, on Thursday, January 8, 2015.**

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Phil Collins-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present. Also present were Martin Neal, Highway Commissioner, Richard Mittelman, Township Attorney, and Jonathon Happ, Open Space Field Coordinator.

Supervisor O'Connor asked for a motion to amend the agenda, and add item #11 which would allow for discussion and vote to approve the release of the recommended Executive Session Minutes. A motion by Trustee O'Connor to approve the amendment to the agenda the discussion and vote to approve the release of the recommended Executive Session minutes, seconded by Trustee White. All in favor, aye. Motion carries.

APPROVAL OF MINUTES – December 11, 2014

A motion by Trustee O'Connor to approve the Board meeting minutes of December 11, 2014, seconded by Trustee Collins, all in favor, aye. Motion carries.

**APPROVAL OF EXECUTIVE SESSION MINUTES OF OCTOBER 14, 2014,
OCTOBER 18, 2014, AND OCTOBER 22, 2014**

A motion by Trustee White, seconded by Trustee O'Connor to approve the Executive Session Minutes of October 14, October 18, and October 22, 2014. All in favor, aye. Motion carries. These minutes will be reviewed for release at the June 11, 2015 meeting.

APPROVAL OF BILLS

The Board reviewed the expenditures from the General Assistance Fund for the month of October 2014.

TOWN FUND

Motion by Trustee O'Connor with a second by Trustee Nield to approve the expenditures from the **Town Fund** in the amount of **\$8,233.63**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$127.40**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee O'Connor and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$734.26**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

CITIZENS COMMENTS – None

TOWNSHIP REPORTS

ASSESSOR – Absent

CLERK – None

HIGHWAY COMMISSIONER

Highway Commissioner Martin Neal reported the Road District has not received any complaints on the snow and ice removal activities during the recent weather events.

TRUSTEES – None

SUPERVISOR

Supervisor O'Connor introduced Jonathan Happ the newly hired Open Space Field Coordinator. Supervisor O'Connor said he is highly qualified for the job and he was instrumental in the development of the intergovernmental agreement between the Mundelein Park District and Libertyville Township for prescribed burns. Mr. Happ thanked the Board for the opportunity and is looking forward to serving the community.

OLD BUSINESS

Supervisor O'Connor announced the Bike to Metra guides are finished. The board members were given copies. The guides are available at the Township and Village of Libertyville.

NEW BUSINESS – None

**EXECUTIVE SESSION – RELEASE OF EXECUTIVE SESSION MINUTES
ALREADY APPROVED**

Supervisor O'Connor asked if the Board had any questions regarding the Executive Session Minutes recommended for release. No questions were noted so the Board elected not to go into Executive Session. Trustee White asked why the Township is required to do this for the F.O.I.A. request. Attorney Mittelman stated Executive Session Minutes must

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be reviewed for release every six months. The Executive Session Minutes will be reviewed again in June 2015. Attorney Mittelman said the law allows for 60 days for municipalities to get things in order in case there is an inadvertent lapse. The Township now developed a process so that this does not happen in the future.

RELEASE OF EXECUTIVE SESSION MINUTES – DISCUSSION AND VOTE

A motion by Trustee White seconded by Trustee Collins to approve the release of the following Executive Session Minutes: May 24, 2012, August 9, 2012, October 11, 2012, March 28, 2013, September 12, 2013, February 13, 2014, and March 13, 2014, all in favor, aye. Motion Carries.

Supervisor O'Connor stated the following Executive Session minutes: August 23, 2012, November 15, 2012, October 14, 18 and 22, 2014 have been reviewed but will remain confidential because they obtain information not ready for public release. They will be reviewed again for possible release in June 2015.

ADJOURNMENT

A motion by Trustee Nield, seconded by Trustee White to adjourn the meeting, all in favor, aye. Motion carries.

Time: 7:22

Respectfully submitted,



Anne Hansen
Township Clerk