
MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, January 24, 2019.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present. Highway Commissioner Marty Neal was also in attendance.

APPROVAL OF MINUTES – January 10, 2019

A motion by Trustee Nield and a second by Trustee White to approve the January 10, 2019 Board Meeting minutes. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Town Fund** in the amount of **\$14,165.61**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$11,813.76**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$510.06**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen said she participated in a webinar on Public Act 100-0983 the Attestation of Checks by Township Clerks. By statute all Township checks must be signed by the Supervisor and attested by the Clerk. The Township Supervisor has worked on a policy and procedure for the Township to follow. Good faith compliance of the law is expected. Supervisor O'Connor thanked the Clerk's flexibility since the law had been enacted 1.1.2019.

Highway Commissioner's Report

Highway Commissioner Neal said the Road District has been very busy during these winter months. The Road District was short one employee during the recent snow event but they were able to manage. The Road District has used a great deal of salt but has a sufficient supply for the remainder of the season.

Trustee's Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements regarding donations to the Food Pantry.

Supervisor O'Connor attended the Village of Mundelein's TIF 1 and TIF 2 Districts Annual Meeting. The TIF Districts have not experienced the economic growth they had anticipated but they are hopeful their efforts will be fruitful.

PROPOSAL TO APPROVE MS4 PERMIT COMPLIANCE YEAR 17 FOR \$12,750.00 – DISCUSSION & VOTE:

Supervisor O'Connor said the contract for engineering services to assist with our mandated MS4 NPDES General Permit with the Illinois Environmental Protection Agency needs to be approved so the Township can apply with the permit regulations.

A motion by Trustee Kovatch and a second by Trustee Nield to approve the contract for the professional services of Manhard Consulting for Professional Services related to the MS4 permit in an amount not to exceed **\$12,750.00**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

The Bid Notice for the Bull Creek Headwaters Restoration was published on Monday, January 14, 2019. The mandatory pre-bid meeting was held on Friday, January 18th. There

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were two companies in attendance. The bids are due Monday, February 11th at 9:00 a.m. immediately followed by the bid opening. The bid will be awarded at the February 14, 2019 meeting.

NEW BUSINESS

Homer Benavides and his son Christopher from Boy Scout Troop #195 were in attendance. Mr. Benavides complimented the Road District for their successful maintenance of the Township Roads.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Kovatch. All in favor, aye. Motion carried.

Time: 7:20 p.m.

Respectfully submitted,



Anne Hansen, Township Clerk