

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, August 8, 2013.**

**Kathleen M. O'Connor-----SUPERVISOR  
Anne Hansen ----- TOWNSHIP CLERK  
Phil Collins----- TRUSTEE  
David Nield ----- TRUSTEE  
Robin M. O'Connor----- TRUSTEE  
Terry A. White----- TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee O'Connor and Clerk Hansen. Also present were: Pam Milroy, Financial Director, Gloria Dail, Administrative Assistant and Mike Zorn, Highway Department Operations Manager. Deputy Clerk Gloria Dail served in Clerk Hansen's absence.

**AGENDA ITEM CHANGE** – Supervisor O'Connor announced there would not be a need to go into Executive Session.

**APPROVAL OF MINUTES – July 25, 2013**

A motion by Trustee White, seconded by Trustee Collins to approve the July 25, 2013 minutes, all in favour, aye.

**APPROVAL OF BILLS:**

The Board reviewed the General Assistance expenditures for the month of May.

**TOWN FUND**

A motion by Trustee Nield, with a second by Trustee White, to approve the **Town Fund Bills** in the amount of **\$21,541.62**. On roll call vote: Trustee Collins - aye, Trustee Nield - aye, Trustee White – aye, Supervisor O'Connor - aye.

**ROAD AND BRIDGE FUND**

A motion by Trustee White, with a second by Trustee Collins, to approve the **Road and Bridge Fund Bills** in the amount of **\$3,229.53**. On roll call vote: Trustee Collins - aye, Trustee Nield - aye, Trustee White – aye, Supervisor O'Connor - aye.

**OPEN SPACE FUND**

A motion by Trustee Collins, with a second by Trustee Nield, to approve the **Open Space Fund Bills** in the amount of **\$352.91**. On roll call vote: Trustee Collins - aye, Trustee Nield - aye, Trustee White – aye, Supervisor O'Connor - aye.

**TOWNSHIP REPORTS:**

**Assessor's Report - Absent  
Town Clerk's Report - Absent  
Highway Commissioner's Report - Absent  
Trustee's Report - None**

**Supervisor's Report**

- Supervisor O'Connor reported on the food pantry for July.
- Supervisor O'Connor participated in an interview process with the Village of Mundelein in working on branding the community to reflect their identity, experience and distinguishing it from other communities.
- Supervisor O'Connor reported the new website is up and running and also our email system has been switched over to a new host server.

**AUDIT REVIEW – DAVID CAIN, CPA – MILBURN CAIN & CO.**

David Cain gave an overall review of the 2012-13 audit. Discussion ensued.

**OLD BUSINESS**

- Supervisor O'Connor gave an update on the St. Mary's Road Trail project.
- Supervisor O'Connor met with FEMA regarding the Public Assistance Grant application we are submitting on behalf of the Road District. The grant provides up to 75% reimbursement for the costs of the April 18<sup>th</sup> rain event.
- Supervisor O'Connor received a call from the Waukegan Park District advising the River Road Trail Phase II will be completed this fall.

**NEW BUSINESS – None**

**CITIZENS' COMMENTS**

Mrs. Joanne Lukazcek, 16 Huntington Court, Mundelein, thanked the board and the open space crew for removing buckthorn behind her house which provided much needed light into her home.

**ADJOURNMENT**

A motion by Trustee White with a second by Trustee Nield to adjourn the meeting. All in favour - aye. Meeting adjourned at 7:43p.m.

Respectfully submitted,

Gloria Dail  
Deputy Township Clerk