

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, March 27, 2014.

Kathleen M. O'Connor----SUPERVISOR

Anne Hansen-----CLERK

Phil Collins-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were Pam Milroy, Financial Director, Gloria Dail, Administrative Assistant and Kathy Andrews, Highway Department's Administrative Assistant.

APPROVAL OF MINUTES – March 13, 2014

A motion by Trustee White to approve the Board meeting minutes of March 13, 2014, seconded by Trustee O'Connor, all in favor, aye.

APPROVAL OF BILLS

The Board reviewed the General Assistance Bills for February 2014.

TOWN FUND

Motion by Trustee Nield and a second by Trustee Collins to approve the expenditures from the **Town Fund** in the amount of **\$12,964.44**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee O'Connor, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee O'Connor and a second by Trustee Collins to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$56,353.73**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee O'Connor, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee Nield and a second by Trustee White to approve the expenditures from the **Open Space Fund** in the amount of **\$367.69**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee O'Connor, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

CITIZENS' COMMENTS - None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – Absent

Highway Commissioner's Report – Absent

Supervisor O'Connor introduced Kathy Andrews, Administrative Assistant for the Highway Department, who will be working full time starting 4-1-14.

Trustees' Report – None

Supervisor's Report

- Supervisor O'Connor reported that she attended the Catholic Charities' Mayors for Meals event that was held on March 18th.
- The Township will be hosting a volunteer appreciation tea for the food pantry volunteers on Thursday April 3rd @ 10:00 a.m.

FARM PROGRAM PROCEDURES AND PROTOCOL UPDATE – George Covington, Atty.

Attorney George Covington reviewed the final revisions to the Farm Program Procedures and Protocol document with the Board. Discussion ensued.

Motion by Trustee Collins and a second by Trustee White to approved the Farm Program Procedures and Protocol Document. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee O'Connor, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

APPROVAL OF IGA WITH MUNDELEIN PARKS & RECREATION DISTRICT FOR PRESCRIBED BURNS

Supervisor O'Connor informed the Board of the opportunity to partner with the Mundelein Parks & Recreation District for prescribed burns.

Motion by Trustee O'Connor and a second by Trustee White to approve the IGA with the Mundelein Parks & Recreation District for prescribed burns. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee O'Connor, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

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2014-15 DRAFT Town Fund Budget - Discussion

Supervisor O'Connor discussed the 2014-15 Draft Town Fund Budget and pointed out some of the projects the Township would like to accomplish this fiscal year.

OLD BUSINESS

- Supervisor O'Connor met with Front Range Environmental and Hey & Associates regarding the remediation for the Bull Creek Headwaters Project. Hey will provide documentation stipulating the responsible parties for the remediation. The remediation work should be finished soon.
- The Bull Creek Trail Open House was well attended. The Township received a lot of positive feedback on the project. Copies of the comments were given to the Board.

NEW BUSINESS

The Annual Town Meeting is Tuesday, April 8, 2014 at 7:00 p.m. with the regular board meeting following at 7:45 p.m.

ADJOURNMENT

A motion to adjourn by Trustee O'Connor and a second by Trustee White. All in favor, aye. Motion carries. **Time: 8:03 p.m.**

Respectfully submitted,

Gloria Dail
Deputy Clerk