

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday, October 15, 2024.

Kathleen M. O’Connor-----SUPERVISOR

Anne Hansen-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O’Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board members were present except Trustee Dohrn and Trustee August. Highway Commissioner Marty Neal was also present. Trustee August joined the Board at 7:02 p.m.

APPROVAL OF REGULAR BOARD MEETING MINUTES – SEPTEMBER 24, 2024

A motion by Trustee White and a second by Trustee Kovatch to approve the Board meeting minutes of September 24, 2024. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the Town and Road bills paid in between meetings and the General Assistance expenditures for the month of September. There were no questions.

TOWN FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the Town Fund in the amount of \$14,707.78. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the Road and Bridge Fund in the amount of \$48,426.05. There was no discussion. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the Open Space Fund in the amount of \$360,770.82. There was no discussion. On roll call vote:

Page 2 Minutes 10.15.2024

Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Early Voting at the Lake County Extension Sites will begin Monday, October 21, 2024.

Highway Commissioner's Report

Highway Commissioner Neal provided an update on the Oak Spring Bridge Reconstruction Project. Trustee August said she was very impressed with the drone footage of the project.

Trustees' Report – None

Supervisor's Report

In September, the pantry provided food to 431 households, which consisted of 1,089 individuals. Food and monetary were received from Christ Lutheran Church, Libertyville Sunrise Rotary, 1st Presbyterian Church of Libertyville, Highland Middle School, Town & Country Garden Club, and private individuals. Jewel-Libertyville, Mariano's-Vernon Hills, and Target-Vernon Hills continue to donate weekly.

Thanksgiving & Holiday Dinner sign-up is scheduled for October 6th, 15th, and 22nd. Thanksgiving dinners will be distributed on Tuesday, November 19th and Holiday dinners will be distributed on Tuesday, December 17th.

Christmas Gifts Program – The applications are available as of Tuesday, October 15th. A family must have received financial assistance or used the food pantry to be eligible for the program. Completed applications are due by Friday, November 1st. The gifts are due Friday, December 13th and will be distributed the week of December 16th. For those families not eligible for the Christmas Gift Program, the Gift Room will be open December 10th and 17th. Families must register in advance for a timeslot to select gifts.

In September, the Township sent out seven applications for assistance. As of September 30th, the Township has provided twenty-five households with Emergency Assistance for a total allocation of \$19,300.89 and twenty-seven households with Community Emergency Assistance with a total allocation of \$20,075.65. Nineteen households received both Emergency Assistance and Community Emergency Assistance. The combined total for all financial assistance provided as of September 30th is \$39,376.54. One individual is receiving General Assistance. Five individuals attended the Budget Counseling Class.

Page 3 Minutes 10.15.2024

The October 12th volunteer workday was held at Liberty Prairie and three volunteers collected seed along the creek corridor. The next open space volunteer workday is scheduled for Saturday, November 9th at Liberty Prairie from 9-noon.

**2025 - 2026 TOWN & ROAD DISTRICT PRELIMINARY LEVY & BUDGET
DISCUSSION**

The Board was given a copy of the preliminary levy for the Town and Road. The Road District is required to levy the maximum amount allowed to be eligible for future federal grants. Discussion ensued.

**APPROVAL OF PROPOSAL FROM AQUATIC ECOSYSTEMS MANAGEMENT FOR
THE 2024 WATER QUALITY ASSESSMENT – DISCUSSION & VOTE**

Supervisor O'Connor stated this is a requirement of our NPDES/MS 4 permit. A motion by Trustee Kovatch and a second by Trustee August to approve the proposal from Aquatic Ecosystem Management for the 2024 Water Quality Assessment. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**NOTIFICATION OF INCREASE IN GENERAL ASSISTANCE NEEDS ALLOWANCE
AND EMERGENCY ASSISTANCE**

Supervisor O'Connor provided notification to the Board of the increase in the amounts of the General Assistance Needs Allowance and Emergency Assistance. Discussion ensued.

OLD BUSINESS

The Township Offices will be closed on Monday, November 11th for Veteran's Day.

On Monday, November 18th, the Township Office will be open until 5:00pm for candidate filing.

NEW BUSINESS – None

ADJOURNMENT

A motion by Trustee August and a second by Trustee White to adjourn the meeting, all in favor, aye. Motion carried. TIME: 7:35 P.M.

Respectfully submitted,



Anne Hansen, Township Clerk