STATE OF ILLINOIS  
LAKE COUNTY  
THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, February 27, 2014.

Kathleen M. O’Connor--------SUPERVISOR  
Anne Hansen---------------------CLERK  
Phil Collins----------------------TRUSTEE  
David Nield----------------------TRUSTEE  
Robin M. O’Connor----------------TRUSTEE  
Terry A. White------------------TRUSTEE  

Supervisor O’Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee O’Connor. Also present were, George Covington, Township Open Space Attorney, Mike Graham, Highway Commissioner, Pam Milroy, Financial Director and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – FEBRUARY 13, 2014  
A motion by Trustee Nield to approve the Board meeting minutes of February 13, 2014, seconded by Trustee White, all in favor, aye.

APPROVAL OF BILLS  
TOWN FUND  
Motion by Trustee Collins with a second by Trustee White to approve the expenditures from the Town Fund in the amount of $20,581.70. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O’Connor, aye. Motion carries.

ROAD AND BRIDGE FUND  
Motion by Trustee Collins and a second by Trustee Collins to approve the expenditures from the Road and Bridge Fund in the amount of $31,195.06. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O’Connor, aye. Motion carries.

OPEN SPACE FUND  
Motion by Trustee White and a second by Nield to approve the expenditures from the Open Space Fund in the amount of $39,644.78. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O’Connor, aye. Motion carries.
TOWNSHIP REPORTS:
Assessor's Report - Absent

Clerk's Report
Clerk Hansen reported that Early Voting will start March 3-15, at the Permit Facility on Winchester Road. Grace Period registration and voting is available at the County until March 15 as well, 2 forms of ID are required.

Highway Commissioner's Report
Highway Commissioner Mike Graham said since the Road District has an excess of salt, he is going to make it available at a reasonable cost to other municipalities who have a shortage due to the extreme winter this year. Mr. Graham said the Road District will be launching their own website with links to County sites. Supervisor O'Connor asked if the Township website was not adequate. Mr. Graham said he feels the server he has contracted will better serve the needs of the Road District as he is working towards full disclosure of records. Trustee White asked how the Road District can afford this with the severe winter we have had and all the capital projects that are in the budget. Mr. Graham said he hopes to defer some of them will the auction items and salt resale.

Trustees' Report
Trustee Nield discussed a possible land use option the Lake County Forest Preserve District is considering on one of their parcels.

Supervisor's Report
Supervisor O'Connor made some general announcements about contributions and upcoming events regarding the Food Pantry.
Supervisor O'Connor said the Public Open House on Casey Road Land Use went very well last week. There was a steady flow of attendees. Supervisor O'Connor will be compiling the comments to share with the Board.

2013-14 BUDGET RECONCILIATION RESOLUTIONS:

a. Resolution 2014-R-1
   Line item transfers within the Town Funds – Discussion and Vote

A motion by Trustee Nield, seconded by Trustee White to approve Resolution 2014-R-1 Line item transfers within the Town Fund. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

b. Resolution 2014-R-2
   Line item transfer within the Road & Bridge Funds – Discussion and Vote

A motion by Trustee Nield seconded by Trustee Collins to approve Resolution 2014-R-2 Line item transfers within the Road and Bridge Fund. On roll call vote: Trustee Collins, aye, Trustee Nield,
aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

FARM PROGRAM PROCEDURES AND PROTOCOL UPDATE/
GEORGE COVINGTON, ATTORNEY – DISCUSSION
Attorney George Covington reviewed the policies and procedures of the Farm Program Procedures and Protocol. Attorney Covington went through the document with the Board. The Board was given possible revisions to the farm license agreement. Discussion ensued. Some common concerns raised were the length of license agreements and building in an annual rent increase of approximately 2% into the contract. Recommendations will be incorporated into the revisions and presented to the Board at the March 27th meeting.

OLD BUSINESS
None

NEW BUSINESS
Trustee Niel suggested the Township bring in an expert to oversee the website. Supervisor O'Connor explained the Township has a contract with a company in Mundelein that hosts and provides technical assistance for the website. The website is updated regularly by the Township. All of the maps from the Open House and previous powerpoint presentation are posted on the site.

Trustee Niel would like to use a tool like survey monkey to solicit public feedback.

CITIZENS’ COMMENTS
Lisa Moreno of 15637 Casey Road said she was unable to attend the Open House. She said she was very interested in the Board’s discussion regarding the length of the license agreements.

ADJOURNMENT
A motion to adjourn by Trustee White and a second by Trustee Collins. All in favor, aye, Motion carries. Time: 8:12 p.m.

Respectfully submitted,

Anne Hansen, Township Clerk