

Minutes – ANNUAL MEETING OF LIBERTYVILLE TOWNSHIP ELECTORS

STATE OF ILLINOIS) }
Lake County,) } SS.
Town of Libertyville) }

THE ANNUAL TOWN MEETING OF THE ELECTORS OF LIBERTYVILLE TOWNSHIP held in said Town and County at the Libertyville Township Hall, 359 Merrill Court on April 13, 2021. All attendees sign in at the front desk. A Zoom link was posted on the website.

1. Call to Order

Clerk Hansen called the meeting to order at 7:00 p.m.

2. Pledge to the Flag

Clerk Hansen led the electors in the Pledge of Allegiance.

3. Election of Moderator

Clerk Hansen called for a motion for the nomination of a Moderator for the Annual Meeting. A motion to nominate Paul Gieselhart was made by Kathleen O'Connor and seconded by Matt Kovatch. A motion was asked for any further nominations, without any further nomination, Paul Gieselhart was selected as Moderator by acclamation. Clerk Hansen gave Mr. Gieselhart the Oath of Moderator.

4. Reading and Approval of Annual Minutes of April 9, 2019

A motion by Chris Geiselhart to waive the reading and approve the minutes of April 9, 2019, seconded by Carol August, and adopted on a voice vote.

5. Trustees' Report

Trustee August thanked all the elected officials and staff at the Township for doing such a wonderful job. Trustee Dohrn thanked to Board for appointing her as Trustee and said she is looking forward to serving with such an excellent group of people. Trustee White and Trustee Kovatch also thanked the Board and the Township and said it has been an honor to serve. A motion by Kathleen O'Connor and a second by Carol August to approve the Trustees' report as presented and adopted on a voice vote.

6. Assessor's Report

Assessor Feeney said the Covid-19 pandemic changed the Township offices. Everyone had to come together to continue the Township services safely and effectively.

The Assessor's office is responsible for putting value on 22,328 total parcels of which 89% is residential, 10% is commercial and just under 1% is farmland.

A new employee was hired, Jesus Parra. He assists with all the fieldwork and will also be an immense help during appeals. He is a terrific addition to the office.

Tax bills go out the first week in May. The first payment is due the first week of June and the second payment is due the first week in September. The fourth payment option is NOT available this year.

The 2020 assessment books are due July 15 so the blue assessment notices should be going out end of July, beginning of August. This is the time when taxpayers have the 30 days to appeal their assessment. The assessor's office strongly encourages anyone who has questions regarding their assessment to call or visit the Assessor's office during regular business hours.

There were approximately 1,435 appeals last year, down from the previous year which had over 1,800.

Assessor Feeney highlighted the large new commercial properties going up this year.

As a point of interest, there were seven newly elected Assessors in Lake County including Assessor Feeney.

A motion by Cathleen Dohrn and a second by Chris Geiselhart to approve the Assessor's Report as presented and adopted on a voice vote.

7. Clerk's Report – Supervisor's Annual Financial Report

Clerk Hansen said there was under 14% voter turnout in the last election.

Clerk Hansen commended the Board and the staff for doing a wonderful job. Last year with COVID-19 the Township had to adapt and under the leadership of Supervisor O'Connor services continued seamlessly. Clerk Hansen also complimented the Assessor, Highway Commissioner, The Board and Township staff in all departments for serving the public with the utmost transparency, integrity, and challenging work. Clerk Hansen said she will file the reports and the budgets accordingly and in June she will begin working on the records for disposal. Elected Officials will be sworn in the first meeting in May. The election materials are still distributed from the Township to their designated precincts and as usual the process goes very well with the help of the elected officials and staff.

The reading of the Supervisor's Financial Report was not necessary as there are copies available. A motion by Chris Gieselhart and a second by Carol August to waive the reading and approve the Clerk's Report of the Supervisor's Financial Report as presented and adopted on a voice vote.

8. Highway Commissioner's Report

Highway Commissioner Marty Neal gave a state of the road district. A power point map of the twenty-six miles of roads and bridges was highlighted. Highway Commissioner Neal summarized the projects done in 2019-20 and discussed the projects for 2021. All evaluations and engineering reports are available at the office and will be used as a guide for prioritizing projects. Information is also available on the website. Federal Funding will help finance the major bridge and road projects. Also, the intergovernmental agreements keep costs down. Highway Commissioner Neal thanked his staff in particular Mike Zorn for his challenging work, knowledge, and dedication. Chris Geiselhart from Bull Creek said she wanted to publicly thank the Highway Commissioner for the work accomplished at Bull Creek and all over the Township. Highway Commissioner Neal said the Township really came together during Covid-19 crisis. All hands were on deck, and under the leadership of Supervisor O'Connor the residents of the Township continued to be served at full capacity. Highway Commissioner Neal said Supervisor O'Connor took on many duties to keep the Township office safe and functioning at 100%.

A motion by Chris Geiselhart and a second by Cathleen Dohrn to approve the Highway Commissioner's Report as presented and adopted on a voice vote.

9. Supervisor's Report
General Assistance Report
Open Space Report

Supervisor O'Connor stated the Township staff, and all elected officials do a wonderful job. This was a challenging year, but everyone stepped in to help and as the Assessor said, the offices came together and appreciated each other more than ever.

When the residents of the Township go into the Assessor's Office for help, they leave with a smile on their face.

Supervisor O'Connor said we all respect each others' responsibilities but at the same time we recognize that we all serve the township residents.

Supervisor O'Connor provided hard copies of both reports for the **2019-20 Annual Social Service Report**, and they are available for the public to preview.

- a. Supervisor O'Connor reviewed some of the main responsibilities of the General Assistance at the Township. Social Service Report is available for preview at the Township office. A motion by Terry White and a second by Marty Neal to approve the **General Assistance Report** as presented and adopted on a voice vote. Motion Carried.
- b. Supervisor O'Connor highlighted some of the projects the **Open Space District** had accomplished in 2019-20 and reviewed projects for 2021 in a detailed power point presentation. The Open Space Report is available for preview at the Township office. A motion by Matt Kovatch and second by Carol August to approve the Open Space Report as presented and adopted on a voice vote.

10. Old Business-none

11. New Business-none

12. Public Comments

Chris Gieselhart of Bull Creek said Libertyville Township has served their constituents very well and is an asset to the community. Ms. Gieselhart said she appreciates all the work the Highway Department has accomplished in Bull Creek and overall snow and water management in the Township. Ms. Geiselhart is grateful for the Grants that the Township has acquired to make these projects possible.

13. Adjournment

A motion by Kathleen O'Connor and a second by Carol August to adjourn the meeting, all in favor on voice vote.

TIME: 8:07 p.m.

Moderator,

Paul Gieselhart

Respectfully submitted,


Anne Hansen/Township Clerk