

OFFICE OF THE ASSESSOR

LIBERTYVILLE TOWNSHIP

359 Merrill Ct.
Libertyville, IL 60048-1897

PEGGY A. FREESE C.I.A.O.
Assessor

Phone 847-362-5900
Fax 847-816-4789

FREEDOM OF INFORMATION ACT REQUEST FORM

Requester's Name: _____ Date Requested: _____

Requester is representing: _____

Address: _____

Telephone Number: _____ Cell Phone Number: _____

Fax Number: _____ Email Address: _____

Will this material be used for commercial purposes? Yes _____ No _____

Records Sought (please be specific in the nature of your request for the FOIA officer to process your request more efficiently):

Four horizontal lines for providing details on records sought.

Note: The information you are seeking may already be accessible on the Lake County website and may not require you to submit a Freedom of Information Act (FOIA) request. Please visit www.lakecountyil.gov/assessments.

This public body shall comply with or deny a request within five working days. Response time can be extended an additional five working days, as allowed under the law.

Name of Requester

Copy Fees: The first 50 pages are free (black and white), \$.15 per page thereafter; Actual costs of copying for color copies.

· Please complete the form and mail, fax, email, or hand deliver directly to Libertyville Township Assessor's FOIA Officer Amy Mueller for the records that are being sought. Illinois law does not require you to submit on a standard form, but the request should be in writing.

Email: amueller@libertyvilleassessor.org
Phone: 847.362.5900
Fax: 847.816.4789
Mail: 359 Merrill Ct., Libertyville, IL. 60048

Office Use Only

Date and Time Received _____ Request Taken By _____