



Lindholm Park Ball Field Policy & Procedures

January 2017

Policy

1. All park users must follow Township policy and park rules at all times.
2. The athletic fields will be maintained by the Township.
3. Coaches must notify the Township within twenty four hours of any accidents or injuries incurred on Township grounds.
4. Permits are not assignable.
5. These fields are intended for multi-use. **Prior** to the installation of bases and/or line striping, approval from the Township is **required**.
6. The Township reserves the right to cancel or reschedule practice for ball field maintenance activities such as renovations of the infield surface or turf grass maintenance.
7. All organizations must strictly adhere to the practice schedule listed on the permit.
8. The fields shall only be used when field conditions are dry to maintain a playable surface for all users.
9. Amenities such as a porta potty, picnic tables, player's benches, etc. will be provided at the discretion of the Township.

Procedure

1. Applications for reservations will be available in January every year.
2. Applications will be accepted until the last day of February.
3. Field reservation preference will be given to Libertyville Township Residents/Organizations. Proof of individual/organization residency must be provided.
4. The Township requires a Certificate of Insurance naming the Township as additionally insured submitted with the application. A permit will be issued once the Township receives **all** required documentation.
5. Every attempt will be made to honor requests. Fields will be assigned based on the number of applicants and available time slots, with efforts made to insure fairness to all applicants. The decision of the Township shall be final.
6. Any questions should be directed to the Libertyville Township Parks Building at 847.362.9760.