

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, May 25, 2017.**

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen----- CLERK**

**Carol A. August----- TRUSTEE**

**Matthew A. Kovatch----- TRUSTEE**

**David Nield----- TRUSTEE**

**Terry A. White----- TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:10 p.m. Pledge to the Flag, roll call and all Board Members were present. Also present were: Marty Neal, Highway Commissioner, Joy Bux, Accounting and Financial Specialist, Damon Cederberg, Open Space Field Coordinator, Jon Happ, Open Space Field Coordinator, and Gloria Dail, Administrative Assistant.

**APPROVAL OF MINUTES – May 11, 2017**

A motion by Trustee White, seconded by Trustee Nield, to approve the May 11, 2017 minutes, all in favor, aye. Motion carried.

The Board received a copy of the General Assistance expenditures to review. These expenditures are not approved by the Board and names are kept confidential. Supervisor O'Connor said if the Board has any questions to contact her.

**APPROVAL OF BILLS**

**TOWN FUND**

Motion by Trustee Nield with a second by Trustee August to approve the expenditures from the **Town Fund** in the amount of **\$24,023.83**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**ROAD AND BRIDGE FUND**

Motion by Trustee Nield and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$15,657.78**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

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**OPEN SPACE FUND**

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$1,162.20**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**Citizens' Comments – None**

**TOWNSHIP REPORTS:**

**Assessor's Report – Absent**

**Clerk's Report – None**

**Highway Commissioner's Report**

Highway Commissioner Marty Neal said one of the bills approved was for the Lake County Sheriff's Department to patrol Casey Road and Rockland Road. The Road District received \$1,000 back from the speeding tickets issued.

The Rockland Road meeting on Tuesday night went well. There were over 70 people in attendance. The information presented cleared up some misinformation. Public comment period will be received until June 6, 2017. After review, Highway Commissioner Neal will determine which alternative will best serve the residents of Libertyville Township.

Next week, the Road District will go out for bid on the 2017 resurfacing project in the Diamond Lake area and the road patching for Casey Road. The projects should be completed by the end of August.

**Trustee's Report**

Trustee White asked the Highway Commissioner about the expenditures for the Lake County Sheriff's patrol. Discussion ensued.

**Supervisor's Report**

Supervisor O'Connor welcomed Trustee Kovatch and Trustee August to the Board. Supervisor O'Connor will be serving on the Lake County Commission on Government Reform and Accountability. The first meeting is scheduled for Wednesday, May 31, 2017. The Commission will be exploring opportunities for reform in Lake County.

**OPEN SPACE SITE MANAGEMENT PLAN PRESENTATION**

**DAMON CEDERBERG & JON HAPP, OPEN SPACE FIELD COORDINATORS**

Supervisor O'Connor said when she took office in 2009, there was not a system in place for managing all of the Township's Open Space with the exception of 2 parcels designated Illinois Nature Preserve. In 2012, the Township developed and began utilizing management plans in stewarding the property.

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Damon Cederberg and Jon Happ powerpoint presentation explained the process of managing the Open Space and highlighted a couple of the plans. The 2017 Open Space Site Management Plans are posted on the website.

**APPROVAL OF PROPOSAL FOR CLEAN CUT TREE CARE FOR TREE REMOVAL BEHIND 30233 N. PARK LANE – DISCUSSION & VOTE**

The Township trees identified for removal are diseased and/or dying and are in close proximity to residents' homes. Supervisor O'Connor recommended Clean Cut Tree Care as they were the least expensive of quote received. The company will provide a Certificate of Insurance listing the Township as additionally insured.

A motion by Trustee Kovatch, seconded by Trustee August to award the work to Clean Cut Tree Care in the amount of \$1,100 for tree removal behind 30233 N. Park Lane. There was no discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**SOCIAL SERVICE FUNDING GRANT ALLOCATION GUIDELINES**

Supervisor O'Connor explained that each year the Township awards funding to Social Service Agencies that provide services the Township might otherwise provide directly or indirectly to its residents. Supervisor O'Connor explained the process and provided some guidelines. The Board reviewed the process; discussion ensued.

**OLD BUSINESS**

The Township will be participating in the Libertyville Days Parade on Saturday, June 17, 2017. Everyone is encouraged to attend. This year's theme will be celebrating Libertyville High School's 100 year anniversary.

**NEW BUSINESS – None**

**ADJOURNMENT**

A motion to adjourn by Trustee August and a second by Trustee Kovatch. All in favor, aye. Motion carried.

Time: 7:40 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Anne Hansen". The signature is written in a cursive, flowing style.

Anne Hansen, Township Clerk